

# FIRE SAFETY AND COMPLIANCE ADVISORY PANEL

---

WEDNESDAY, 12 OCTOBER 2022 AT 6.30 PM  
COMMITTEE ROOM 1, CROWDALE CENTRE, 218 EVERSOLT STREET, LONDON,  
NW1 1BD

Enquiries to: Gianni Franchi, Committee Services  
E-Mail: [gianni.franchi@camden.gov.uk](mailto:gianni.franchi@camden.gov.uk)  
Telephone: 020 7974 1914 (Text phone prefix 18001)

## MEMBERSHIP

### Councillors

Councillor Meric Apak, Cabinet Member Better Homes (Co-Chair), Councillor Samata Khatoun and 1 vacancy

### Resident Panel

Gul Begum (Co-Chair), Lynn Addis, Kate Gordon, Ryan Heng, Aazim Ihsan, Mandisa Khabo, David O'Keefe, Meriel Tourmei, Maria Soanes, Adrian Young and 4 vacancies

### Fire Brigade Members

Jo Rose, Fire Safety Team Leader  
Mark Davidson, Borough Commander

### Council Officers

Gavin Haynes, Director of Property Management  
Dominic Johnson, Head of Safer Homes (Property Management)  
Angela Spooner, Head of Landlord Services (Housing Management)

Issued on: 28th September 2022

## **CROWDALE CENTRE CORONAVIRUS AND FIRE EVACUATION MEASURES**

Everyone is welcome to observe public meetings in Camden, and all public meetings will be webcast live at [www.camden.gov.uk/webcast](http://www.camden.gov.uk/webcast).

If you are planning to attend a meeting in person, please note the following:-

- If you are feeling unwell, please do not attend.
- Hand sanitiser will be available – please sanitise on arrival and at regular intervals during your visit.

If the fire alarm sounds continuously, or if you are instructed to do so, leave the building quickly and calmly by the nearest available exit. Do not stop to collect personal belongings. Fire exit doors are clearly marked and lead via the staircases to Crowndale Road or Eversholt Street.

Do not use the lifts. If you are a wheelchair user or have a mobility problem which prevents you from using the staircases, please proceed to the lift lobby area where you will be evacuated from the building.

Do not wait immediately outside the building – proceed to Oakley Square and await further instructions.

### **MEETINGS IN CAMDEN**

Agendas for public meetings are available in advance on the Council's website at [www.camden.gov.uk](http://www.camden.gov.uk).

The Council is allowed to discuss some items in private, although this does not happen often – any such items will be discussed at the end of the meeting and you will be asked to leave at this point. Any members of the public joining the meeting remotely will also be asked to leave.

Members of the public have a right to film, record or photograph public meetings for reporting purposes. This does not apply to any of the Council's meetings which are private or not open to the public. Laws on public order offences and defamation still apply, and you should exercise your rights with responsibility. Please respect the views of others when reporting from a meeting. You may be asked to stop filming, photographing or recording a meeting if the Chair feels that the activity is disrupting the meeting.

This meeting will be webcast and can be watched live or viewed for twelve months afterwards at [www.camden.gov.uk/webcast](http://www.camden.gov.uk/webcast). If you are attending a meeting but do not wish to appear on the webcast you are advised to sit in the public gallery.

If you have any views or questions about meetings at Camden Council please call Committee Services on 020 7974 1915.

## **WEBCASTING NOTICE**

**This meeting will be broadcast live by the Council via [www.camden.gov.uk/webcast](http://www.camden.gov.uk/webcast). The whole of the meeting will be filmed and recorded, except where there are confidential or exempt items, and the footage will be on the website for at least 12 months. A copy of it will also be retained in accordance with the Council's data retention policy.**

**If you make a representation to the meeting you will be deemed by the Council to have consented to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

**The Council is obliged by law to allow members of the public to take photographs, film, audio-record, blog or tweet the proceedings at public meetings. The Council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.**

**We have a privacy notice that explains our use of webcasting data which you can see at [www.camden.gov.uk/webcast](http://www.camden.gov.uk/webcast)**

**If you have any queries regarding webcasting or the recording of meetings by the public, please contact the webcasting co-ordinator on 020 7974 5653.**

**FIRE SAFETY AND COMPLIANCE ADVISORY PANEL  
12 OCTOBER 2022**

**THERE ARE NO PRIVATE REPORTS**

**PLEASE NOTE THAT PART OF THIS MEETING MAY NOT BE OPEN TO THE PUBLIC AND PRESS BECAUSE IT MAY INVOLVE THE CONSIDERATION OF EXEMPT INFORMATION WITHIN THE MEANING OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972, OR CONFIDENTIAL WITHIN THE MEANING OF SECTION 100(A)(2) OF THE ACT.**

**AGENDA**

**1. GUIDANCE ON HYBRID MEETINGS**

(Pages 7 -  
12)

To agree the procedures for the operation of hybrid meetings.

**2. APOLOGIES**

**3. ANNOUNCEMENTS**

**Broadcast of the meeting**

The Chair to announce the following: 'In addition to the rights by law that the public and press have to record this meeting, I would like to remind everyone that this meeting is being broadcast live by the Council to the Internet and can be viewed on our website for twelve months after the meeting. After that time, webcasts are archived and can be made available upon request.'

If you have asked to address the meeting, you are deemed to be consenting to having your contributions recorded and broadcast, including video when switched on, and to the use of those sound recordings and images for webcasting and/or training purposes.'

**Any other announcements**

**4. DECLARATIONS OF INTEREST OF ITEMS ON THIS AGENDA**

5. **NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**
  
6. **MINUTES** (Pages 13 - 18)  
 To consider the minutes of the meeting held on 29<sup>th</sup> June 2022.
  
7. **ACTION TRACKER UPDATE** (Pages 19 - 26)  
 To consider the actions update arising from the last meeting
  
8. **FIRE & BUILDING SAFETY CHARTER ANNUAL REPORT** All Wards (Pages 27 - 38)  
 Report of the Director of Property Management  
  
 This report is about the Council's Fire & Building Safety Charter commitments to working with residents to keep them safe in their Council homes, and the progress that has been made since the Charter was adopted in July 2021. The report explains how we have been doing and where we need help from residents to make improvements.
  
9. **BUILDING SAFETY CASE UPDATE REPORT** All Wards (Pages 39 - 68)  
 Report of the Director of Property Management  
  
 This report sets out the Building Safety Act requirement for the Council to register higher-risk residential buildings with the Building Safety Regulator and to submit Building Safety Case reports for the Regulator's approval.
  
10. **GOVERNMENT CONSULTATION -DEFINING HIGHER-RISK BUILDINGS AND INTRODUCTION OF BUILDING SAFETY ACT LEASEHOLDER PROTECTIONS** All Wards (Pages 69 - 74)  
 Report of the Director of Property Management  
  
 This report summarises the Council's response to government consultation.
  
11. **EMERGENCY EVACUATION INFORMATION SHARING UPDATE** All Wards (Pages 75 - 80)  
 Report of the Director of Property Management

This report summarises the Council's response to government consultation on Emergency Evacuation Information Sharing regulations.

## **12. FORWARD PLAN**

Report of the Director of Property Management

The report suggests a possible work programme for future meetings of the panel.

24<sup>th</sup> January 2023

- Annual Report
- Tenants Guide changes
- Fire doors and closure mechanisms update
- Leaseholder Protection Scheme

20<sup>th</sup> April 2023

- LFB Annual Performance report

### **Yet to be programmed**

- Emergency services communications

## **13. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

**AGENDA ENDS**

The date of the next meeting will be Tuesday, 24 January 2023 at 6.30 pm in Committee Room 1, Crowndale Centre, 218 Eversholt Street, London, NW1 1BD.