

HAMPSTEAD DISTRICT MANAGEMENT COMMITTEE

THURSDAY, 23 JUNE 2022 AT 6.30 PM
ZOOM MEETING

Enquiries to: **Vinothan Sangarapillai, Committee Services, Committee Services**
E-Mail: **vinothan.sangarapillai@camden.gov.uk**
Telephone: **020 7974 4071 (Text phone prefix 18001)**
Fax No: **020 7974 5921**

CHAIR
Vacant

VICE CHAIRS

Toyin Majiyagbe, Taplow TRA
Anne Ward, 5-7 Belsize Grove

A full list of voting DMC members and substitutes is set out at Item 1.

COUNCILLOR OBSERVERS

Councillors Nancy Jirira (LD), Gio Spinella (C) and Nanouche Umeadi (L)

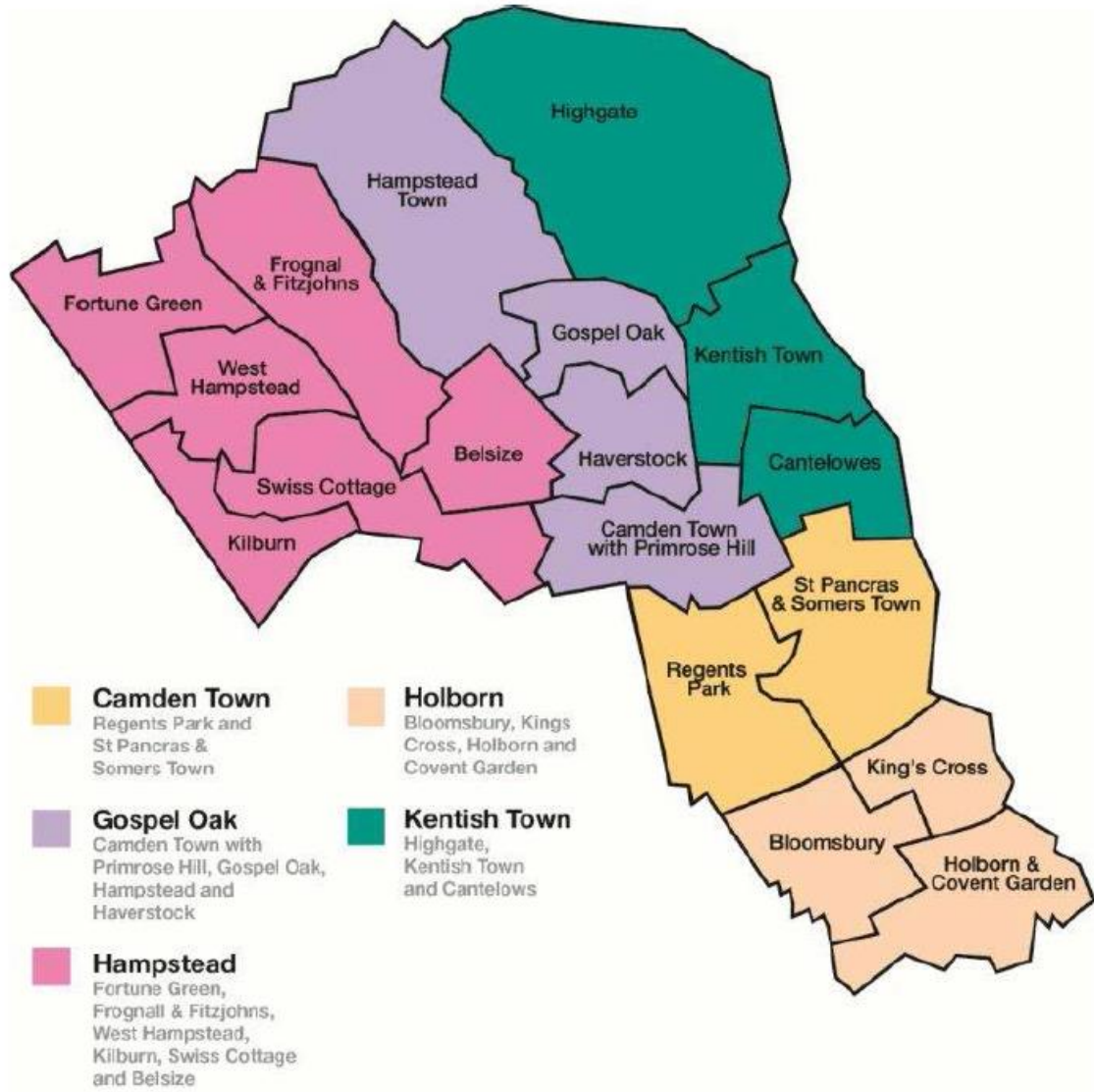
SUBSTITUTE COUNCILLOR OBSERVERS

Councillors Richard Olszewski (L) and Tom Simon (LD)

Please note that all DMCs should aim to complete their business within 3 hours from when the meeting starts, and DMC Chairs will seek to ensure that the agenda for the meeting is completed within this timeframe. However, if the meeting has not ended after 3 hours Council officers still in attendance will leave the meeting. The DMC may, if it wishes, continue its meeting informally without council officer attendance.

Issued on: Thursday, 9 June 2022

DMC AREAS BY WARD



HAMPSTEAD DISTRICT MANAGEMENT COMMITTEE

23 JUNE 2022

AGENDA

1. **REGISTRATION OF TENANTS ASSOCIATIONS AND CO-OPTION OF TENANT REPRESENTATIVES** (Pages 7 - 10)

Appendix A lists those Tenants Associations (TAs), which have satisfactorily completed the registration process at the date of despatch of this agenda. It gives details of the representatives of those Associations to be co-opted onto the DMC, in accordance with the constitution, together with the names of the substitutes.

Appendix B lists those TAs whose registrations have lapsed. If a TA wishes to register it must hold an Annual General Meeting (AGM), open to all members, once a year (with an independent observer in attendance). The minutes must be sent to the Tenants Participation Team together with a membership list and a completed registered form.

2. **ELECTION OF CHAIR**

To elect the Chair of Hampstead DMC for the 2022-23 municipal year.

3. **ELECTION OF VICE-CHAIR(S)**

To elect the Vice-Chair(s) of Hampstead DMC for the 2022-23 municipal year.

4. **CONSTITUTION** (Pages 11 - 14)

To agree the DMC constitution.

5. **CODE OF CONDUCT** (Pages 15 - 20)

To agree the Code of Conduct.

6. APOLOGIES

7. ANNOUNCEMENTS

8. DECLARATIONS OF INTEREST IN RESPECT OF ITEMS ON THIS AGENDA

9. NOTIFICATIONS OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

10. MINUTES

(Pages 21 - 28)

To approve the minutes of the meeting held on 17th March 2022.

11. HAMPSTEAD DMC PROGRESS REPORT - ACTION POINTS UPDATE

(Pages 29 - 32)

The DMC is asked to note the progress of the action points arising from the previous meeting.

12. CONSOLIDATED HOUSING REPORT

(Pages 33 - 86)

Report of the Director of Housing and the Director of Property Services.

This report brings together an update on Housing and Property service areas performance since the March DMC round. In addition to the performance updates there is also information on the Council's new approach to complaints handling, information about the Ombudsman's Complaints Handling Code and the social housing regulatory framework changes. DMCs are also invited to comment on related proposal to establish a residents' panel which would contribute towards service improvement through in-depth analysis of our complaints and performance.

The DMCs are asked to feedback and make recommendations on the contents of the consolidated report.

13. HOUSING OMBUDSMAN COMPLAINTS DMC CHAIRS' PROPOSALS (Pages 87 - 88)

To consider a paper from the DMC chairs in relation to the Housing Ombudsman complaints process.

14. HAMPSTEAD DMC BUDGET REPORT (Pages 89 - 94)

Report of the Head of Tenancy Services.

TRAs will be asked to provide an update to the meeting regarding the progress of agreed bids, including an update on the associated spend. TRAs are invited to circulate any relevant information in advance through the clerk.

TRAs are encouraged to submit bids as soon as possible, so they can be properly assessed and prepared by officers, ready for submission to the DMC. TRAs are reminded that verbal bids cannot be accepted at DMC meetings as, in line with the guidelines, officers need to be able to assess bids before passing them to the DMC.

For more information on DMC bids, please see our webpages: www.camden.gov.uk/district-management-committees.

15. LOCAL ISSUES

To consider any local issues raised by DMC representatives, including:

- HS2 works affecting Adelaide Road

16. INFORMATION REPORT: NEW HOMES FOR SMALL SITES PROGRAMME - LAUNCHING ON-ESTATE ENGAGEMENT (Pages 95 - 96)

To note the briefing report on the New Homes for Small Sites Programme - Launching on-estate engagement.

17. MINUTES FOR REFERENCE

To note the minutes of the following group meetings:-

- i) Leaseholders' Forum (available at: <http://tinyurl.com/camdenlf>)
- ii) Camden Association of Street Properties (available at <http://www.camdencasp.org.uk/casp-meeting-minutes/>)
- iii) Fire Safety Advisory Panel (available at <https://tinyurl.com/camdenfsap>)

Hard copies available on request.

18. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

AGENDA ENDS

The date of the next meeting will be Thursday, 22 September 2022 at 6.30 pm