

FIRE SAFETY AND COMPLIANCE ADVISORY PANEL

TUESDAY, 17 OCTOBER 2023 AT 6.30 PM
COMMITTEE ROOM 2, TOWN HALL, JUDD STREET, LONDON WC1H 9JE

Enquiries to: Gianni Franchi, Committee Services
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MEMBERSHIP

Councillors

Councillors Meric Apak, Cabinet Member Better Homes (Co-Chair), Anna Burrage and Kemi Atolagbe

Resident Panel

Gul Begum (Co-Chair), Lynn Addis, Irene Awoto, Francis Dias, Ryan Heng, David O'Keefe, Angela Rokad, Thomas Watkins and 4 vacancies

Fire Brigade Members

Jo Rose, Fire Safety Team Leader
David George, Borough Commander
Gillian Farrugia, Area Safety Manager for North London

Council Officers

Gavin Haynes, Director of Property Management
Dominic Johnson, Head of Safer Homes (Property Management)
Maria Jacobs, Head of Neighbourhoods (Housing)

Issued on: 6th October 2023

CAMDEN TOWN HALL FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, leave the building quickly and calmly by the nearest available exit. Do not stop to collect personal belongings. Fire exit doors are clearly marked and lead via the staircases to Judd Street or Euston Road.

Do not use the lifts. If you are a wheelchair user or have a mobility problem which prevents you from using the staircases, please proceed to the lift lobby area where you will be evacuated from the building.

Do not wait immediately outside the building – proceed to Bidborough Street (outside the Openreach building) and await further instructions.

MEETINGS IN CAMDEN

Everyone is welcome to come to the public meetings in Camden and agendas for these meetings are available in advance on the Council's website at www.camden.gov.uk.

The Council is allowed to discuss some items in private, although this does not happen often – any such items will be discussed at the end of the meeting and you will be asked to leave at this point.

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You may be asked to stop filming, photographing or recording a meeting if the Chair feels that the activity is disrupting the meeting.

If you have any views or questions about meetings at Camden Council please call Committee Services on 020 7974 1915.

Gender inclusive minutes: Camden seeks to write the minutes of its committees in a way that does not misgender individuals. If you are contributing to the meeting and you wish to let us know what your pronouns are, please contact the Committee Officer named on the front of this agenda. Otherwise, we will use job titles, full names or neutral terminology. We will not assume gender.

WEBCASTING NOTICE

This meeting will be broadcast live by the Council via www.camden.gov.uk/webcast. The whole of the meeting will be filmed and recorded, except where there are confidential or exempt items, and the footage will be on the Internet for at least a year. A copy of it will also be retained in accordance with the Council's data retention policy.

If you make a representation to the meeting you will be deemed by the Council to have consented to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

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If you have any queries regarding webcasting or the recording of meetings by the public, please contact the webcasting co-ordinator on 020 7974 5653.

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17 OCTOBER 2023

THERE ARE NO PRIVATE REPORTS

PLEASE NOTE THAT PART OF THIS MEETING MAY NOT BE OPEN TO THE PUBLIC AND PRESS BECAUSE IT MAY INVOLVE THE CONSIDERATION OF EXEMPT INFORMATION WITHIN THE MEANING OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972, OR CONFIDENTIAL WITHIN THE MEANING OF SECTION 100(A)(2) OF THE ACT.

AGENDA

1. APOLOGIES

2. ANNOUNCEMENTS

3. DECLARATIONS OF INTEREST OF ITEMS ON THIS AGENDA

4. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

5. MINUTES

(Pages 7 -
12)

To consider the minutes of the meeting held on 21st June 2023.

6. UPDATING THE PANEL'S TERMS OF REFERENCE

(Pages 13 -
22)

Report of the Director of Property Management

The terms of reference (TOR) for the Fire Safety and Compliance Advisory Panel (section 9.1) require that they are reviewed annually. It is proposed that the Panel bring forward this review and consider proposals to amend their TOR and title as part of the Council's work to update its governance and the changes brought about by the Social Housing (Regulation) Act 2023.

7. FIRE SAFETY DELIVERY UPDATE

(Pages 23 -
30)

Report of the Director of Property Management

This report sets out the latest position on the Camden fire risk assessment programme, associated actions and updates on the work to comply with the requirements of the Building Safety Act 2022 and address the issues raised in the Regulatory Notice.

This report also constitutes the monthly update for October 2023 for members of the Panel and will also be shared with members of the Housing Scrutiny Committee. A standard format for monthly updates will be introduced from November 2023.

8. FIRE & BUILDING SAFETY CHARTER ANNUAL REPORT

(Pages 31 -
42)

Report of the Director Property Management

This report is about the Council's Fire & Building Safety Charter commitments to working with residents to keep them safe in their Council homes, and the progress that has been made since the Charter was adopted in July 2021. The report explains how we have been doing and where we need help from residents to make improvements.

9. REGULATORY UPDATE REPORT

(Pages 43 -
52)

Report of the Director of Property Management

The report updates the Panel on the current stage of implementation and new regulatory requirements arising from the Fire Safety Act 2021, Building Safety Act 2022 and the Social Housing (Regulation) Act 2023.

10. FORWARD PLAN

(Pages 53 -
56)

Report of the Director of Property Management

The report suggests a possible work programme for future meetings of the panel.

11. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

AGENDA ENDS

The date of the next meeting will be Thursday, 25 January 2024 at 6.30 pm in Committee Room 2, Town Hall, Judd Street, London WC1H 9JE.