

KENTISH TOWN DISTRICT MANAGEMENT COMMITTEE

TUESDAY, 13 JUNE 2023 AT 6.30 PM
KENNISTOUN AND WILLINGHAM TRA HALL, WILLINGHAM TERRACE, LEIGHTON
ROAD, LONDON NW5 2UY

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A full list of voting DMC members and substitutes is set out at Item 1.

COUNCILLOR OBSERVERS

Councillors Meric Apak (L), Camron Aref-Adib (L), Richard Cotton (L),
Sylvia McNamara (L), Andrew Parkinson (C), James Slater (L) and
Anna Wright (L)

Please note that all DMCs should aim to complete their business within 3 hours from when the meeting starts, and DMC Chairs will seek to ensure that the agenda for the meeting is completed within this timeframe. However, if the meeting has not ended after 3 hours Council officers still in attendance will leave the meeting. The DMC may, if it wishes, continue its meeting informally without council officer attendance.

Issued on: Tuesday, 30 May 2023

KENTISH TOWN DISTRICT MANAGEMENT COMMITTEE

13 JUNE 2023

AGENDA

1. **REGISTRATION OF TENANTS' AND RESIDENTS' ASSOCIATIONS AND CO-OPTION OF TENANT REPRESENTATIVES** (Pages 5 - 8)

Appendix A lists those Tenants' and Residents' Associations (TRAs), which have satisfactorily completed the registration process at the date of despatch of this agenda. It gives details of the representatives of those Associations to be co-opted onto the DMC, in accordance with the constitution, together with the names of the substitutes.

Appendix B lists those TRAs whose registrations have lapsed. If a TRA wishes to register it must hold an Annual General Meeting (AGM), open to all members, once a year (with an independent observer in attendance). The minutes must be sent to the Tenant Participation Team together with a membership list and a completed registered form.

2. **APOLOGIES**

3. **ELECTION OF CHAIR**

To elect a Chair for the 2023/24 meeting year.

4. **ELECTION OF VICE-CHAIR(S)**

To elect up to two Vice-Chairs of the DMC for the 2023/24 meeting year.

5. **CONSTITUTION AND CODE OF CONDUCT**

To note the Constitution of the Kentish Town District Management Committee and Code of Conduct.

(Pages 9 -
18)

6. ANNOUNCEMENTS

7. DECLARATIONS OF INTEREST IN MATTERS ON THIS AGENDA

8. NOTIFICATIONS OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

9. MINUTES

(Pages 19 -
24)

To approve and sign the minutes of the meeting of the Kentish Town District Management Committee held on 28 February 2023.

10. KENTISH TOWN PROGRESS REPORT - ACTION POINTS UPDATE

(Pages 25 -
34)

The DMC is asked to note the progress of the action points arising from the previous meeting.

11. HOUSING SERVICES CONSOLIDATED REPORT

(Pages 35 -
96)

Report of the Director of Housing Management and the Director of Property Services.

The DMC is asked to discuss and comment on the sections of the consolidated report that are of particular interest to members during the meeting.

The **June 2023** consolidated Housing Services report was compiled following feedback from DMC members at recent meetings and arising from specific requests from DMC chairs during their April agenda setting with the Cabinet Member. It includes Housing Management & Property Services performance and other requested reports.

12. KENTISH TOWN DMC BUDGET

(Pages 97 -
98)

Report of the Head of Programmes, Housing

In line with the DMC funding guidelines, TRAs will be asked to provide an update to the meeting regarding the progress of agreed bids, including an update on the associated spend. TRAs are invited to circulate any relevant information in advance through the clerk.

TRAs are encouraged to submit bids as soon as possible, so they can

be properly assessed and prepared by officers, ready for submission to the DMC. TRAs are reminded that verbal bids cannot be accepted at DMC meetings as, in line with the guidelines, officers need to be able to assess bids before passing them to the DMC.

For more information on DMC bids, please see our webpages:
www.camden.gov.uk/dmcbids.

13. KENTISH TOWN INFORMATION REPORT

(Pages 99 -
102)

Report of the Head of Programmes, Housing

This report provides an update of recent news within the Kentish Town DMC Ward boundary.

14. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

AGENDA ENDS

The date of the next meeting will be Tuesday, 5 September 2023 at 6.30 pm.