

# KENTISH TOWN DISTRICT MANAGEMENT COMMITTEE

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TUESDAY, 3 SEPTEMBER 2024 AT 6.30 PM  
KENNISTOUN AND WILLINGHAM TRA HALL, WILLINGHAM TERRACE, LEIGHTON  
ROAD, LONDON NW5 2UY

Enquiries to: Rebecca Taylor, Committee Services  
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## CHAIR

Jane McWilliams (Brookfield TRA)

## VICE CHAIRS

Momota Khatoon (St Pancras Way Estate TRA)

Derek Jarman (Kennistoun, Willingham, Rosemary & Margaret TA)

A full list of voting DMC members and substitutes is set out at Item 1.

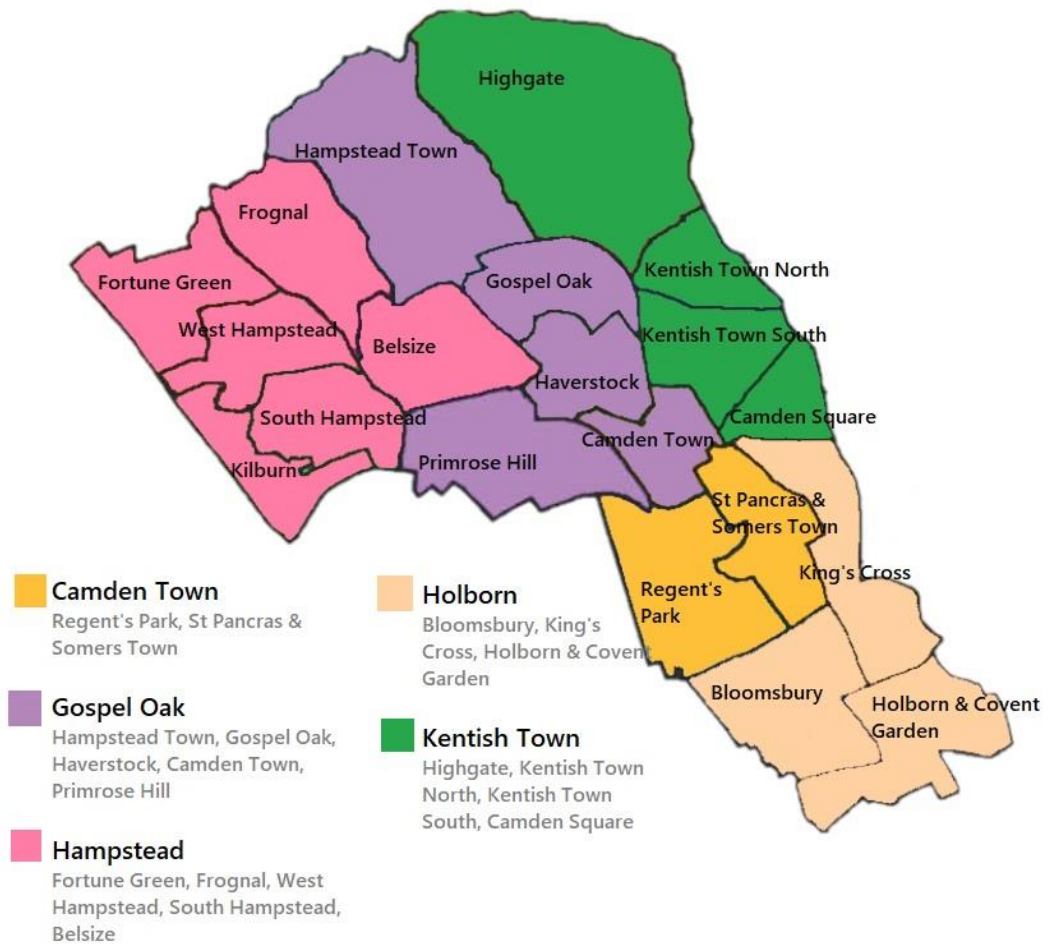
## COUNCILLOR OBSERVERS

Councillors Meric Apak (L), Camron Aref-Adib (L), Richard Cotton (L),  
Sylvia McNamara (L), Andrew Parkinson (C), James Slater (L) and  
Anna Wright (L)

Please note that all DMCs should aim to complete their business within 3 hours from when the meeting starts, and DMC Chairs will seek to ensure that the agenda for the meeting is completed within this timeframe. However, if the meeting has not ended after 3 hours Council officers still in attendance will leave the meeting. The DMC may, if it wishes, continue its meeting informally without council officer attendance.

Issued on: Tuesday, 20 August 2024

## DMC AREAS BY WARD



# **KENTISH TOWN DISTRICT MANAGEMENT COMMITTEE**

## **3 SEPTEMBER 2024**

### **AGENDA**

#### **1. REGISTRATION OF TENANTS' AND RESIDENTS' ASSOCIATIONS AND CO-OPTION OF TENANT REPRESENTATIVES**

**Appendix A** lists those Tenants' and Residents' Associations (TRAs), which have satisfactorily completed the registration process at the date of despatch of this agenda. It gives details of the representatives of those Associations to be co-opted onto the DMC, in accordance with the constitution, together with the names of the substitutes.

**Appendix B** lists those TRAs whose registrations have lapsed. If a TRA wishes to register it must hold an Annual General Meeting (AGM), open to all members, once a year (with an independent observer in attendance). The minutes must be sent to the Tenant Participation Team together with a membership list and a completed registered form.

#### **2. APOLOGIES**

#### **3. ANNOUNCEMENTS**

#### **4. DECLARATIONS OF INTEREST IN MATTERS ON THIS AGENDA**

#### **5. NOTIFICATIONS OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

#### **6. MINUTES**

To approve and sign the minutes of the meeting of the Kentish Town District Management Committee held on 23 July 2024.

(Pages 7 -  
14)

#### **7. KENTISH TOWN PROGRESS REPORT - ACTION POINTS UPDATE (TO FOLLOW)**

The DMC is asked to note the progress of the action points arising from the previous meeting.

Report to follow.

## Discussion Items

### 8(a) LIFTS (TO FOLLOW)

Report of the Director of Property Management to follow.

### 8(b) VOIDS (TO FOLLOW)

Report of the Director of Housing to follow.

### 8(c) DMC BIDS PROCESS REVIEW

(Pages 15 -  
26)

To consider the report of the Director of Property Management.

This report provides an update on the review of the process for bidding, management and monitoring of the DMC budget proposed for adoption.

## 9. KENTISH TOWN DMC BUDGET

(Pages 27 -  
32)

Report of the Head of Neighbourhoods.

In line with the DMC funding guidelines, TRAs will be asked to provide an update to the meeting regarding the progress of agreed bids, including an update on the associated spend. TRAs are invited to circulate any relevant information in advance through the clerk.

TRAs are encouraged to submit bids as soon as possible, so they can be properly assessed and prepared by officers, ready for submission to the DMC. TRAs are reminded that verbal bids cannot be accepted at DMC meetings as, in line with the guidelines, officers need to be able to assess bids before passing them to the DMC.

For more information on DMC bids, please see our webpages:  
[www.camden.gov.uk/dmcbids](http://www.camden.gov.uk/dmcbids).

## INFORMATION ITEMS

These reports are present for information, but should DMC Members have any questions on the reports then they should forward write to the Chair ahead of the meeting.

- 10(a) RESIDENTS ACTION DAY UPDATE** (Pages 33 - 38)
- This briefing provides an update on the working group made up of officers and residents representatives nominated by DMCs planning delivery of the Resident Action Day event on Saturday 28 September 2024.
- This report is for information only.**
- 10(b) UPDATE ON HEADS OF SERVICE EVENT** (Pages 39 - 40)
- This report provides information and a final plug to promote this interactive learning session with DMC and TRA representatives.
- This report is for information only.**
- 10(c) WORKS COMMUNICATION TO TENANTS AND RESIDENTS** (Pages 41 - 42)
- This report sets out how information on planned works is shared with appropriate staff, tenants and residents. The report also outlines the responsibility of contractors/sub-contractors for identification when attending an appointment and how this process was being monitored by the Council.
- This report is for information only.**
- 10(d) ASBESTOS REMOVAL** (Pages 43 - 46)
- This report outlines Camden Council's arrangements for effective management of asbestos within its property portfolio. It also notes the responsibilities of tenants when carrying out the minor alterations to their homes.
- This report is for information only.**
- 10(e) FIRE SAFETY UPDATE** (Pages 47 - 48)
- This update is for information only.**
- 10(f) KEY PERFORMANCE INDICATORS (TO FOLLOW)**
- This information report is to follow.

## **Local Issues**

### **11. KENTISH TOWN LOCAL INFORMATION REPORT**

(Pages 49 -  
52)

Report of the Neighbourhood Managers.

This report provides an update of recent news within the Kentish Town DMC Ward boundary.

### **12. CABINET MEMBER FOR BETTER HOMES UPDATE**

(Pages 53 -  
62)

Report of the Cabinet Member for Better Homes

This report provides DMC Members with an update from the Cabinet Member for Better Homes.

### **13. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

**AGENDA ENDS**

The date of the next meeting will be Tuesday, 26 November 2024 at 6.30 pm in Kennistoun and Willingham TRA Hall, Willingham Terrace, Leighton Road, London NW5 2UY.