

# GOSPEL OAK DISTRICT MANAGEMENT COMMITTEE

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THURSDAY, 27 JUNE 2024 AT 6.30 PM  
MAITLAND PARK TRA HALL, CORNER OF MARY PRINCE HOUSE AND GRAFTON  
TERRACE, LONDON, NW3 2AZ

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**CHAIR**  
Terence Ewing

**VICE CHAIRS**  
Daniel Key  
Rita Thorpe

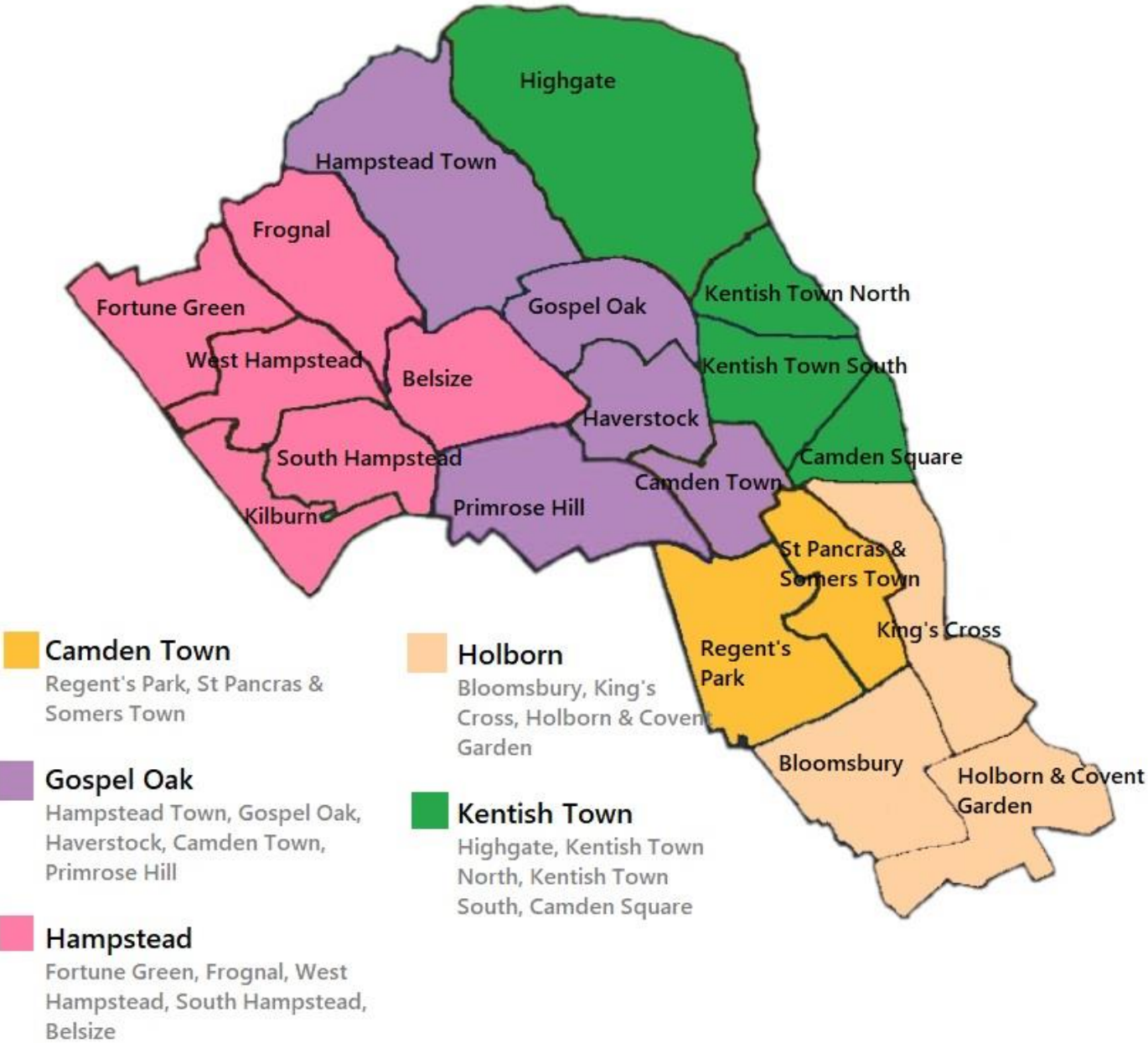
A full list of voting DMC members and substitutes is set out at Item 1.

**COUNCILLOR OBSERVERS**  
Councillors Kemi Atolagbe (L), Marcus Boyland (L), Pat Callaghan (L),  
Lorraine Revah (L), Jenny Mulholland (L) and Stephen Stark (C)

Please note that all DMCs should aim to complete their business within 3 hours from when the meeting starts, and DMC Chairs will seek to ensure that the agenda for the meeting is completed within this timeframe. However, if the meeting has not ended after 3 hours Council officers still in attendance will leave the meeting. The DMC may, if it wishes, continue its meeting informally without council officer attendance.

Issued on: Thursday, 13 June 2024

# DMC WARD MAP



**GOSPEL OAK DISTRICT MANAGEMENT COMMITTEE  
27 JUNE 2024**

**AGENDA**

- 1. REGISTRATION OF TENANT AND RESIDENT ASSOCIATIONS AND CO-OPTION OF REPRESENTATIVES** (Pages 7 - 10)

**Appendix A** lists those Tenant and Resident Associations (TRAs), which have satisfactorily completed the registration process at the date of despatch of this agenda. It gives details of the representatives of those TRAs to be co-opted onto the DMC, in accordance with the constitution, together with the names of the substitutes.

**Appendix B** lists those TRAs whose registrations have lapsed. If a TRA wishes to register it must hold an Annual General Meeting (AGM), open to all members, once a year (with an independent observer in attendance). The minutes must be sent to the Tenant Participation Service together with a membership list and a completed registered form.

- 2. ELECTION OF CHAIR**

To agree the election of Chair for 2024/25 meeting year.

- 3. ANNOUNCEMENTS**

- 4. DECLARATIONS OF INTEREST OF ITEMS ON THIS AGENDA**

- 5. ELECTION OF VICE-CHAIR(S)**

To elect up to two Vice-Chairs of the DMC for the 2024/25 meeting year, including a senior Vice-Chair to become acting Chair should the need arise.

- 6. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

**7. MINUTES AND PROGRESS REPORT** (Pages 11 - 32)

To approve and sign the minutes of the meeting of the Gospel Oak DMC held on 7 March 2024 and to consider the progress report.

**Discussion Items**

**8. CONSTITUTION AND CODE OF CONDUCT** (Pages 33 - 62)

To agree the DMC's Constitution and Code of Conduct as set out in the attached documents.

Included are proposed amendments from the Chair.

**9. COMMUNITY SAFETY REPORT - ANTI-SOCIAL BEHAVIOUR TASK FORCE UPDATE** (Pages 63 - 64)

To consider the report of the Community Safety Programme Manager

This report provides an update of the work of the Community Safety Service Anti-Social Behaviour Task Force pilot to date.

**10. ESTATE AND OFF-STREET PARKING STRATEGY MAY 2024** (Pages 65 - 68)

Report of Project Manager, Supporting Communities.

This report provides an update on our project to improve parking on Camden's estates.

**11. GROUNDS MAINTENANCE UPDATE** (Pages 69 - 72)

Report of the Green Space Operations Manager.

This report seeks to provide an update on service delivery, concerns, challenges and respond to queries from GODMC reps on their experience of the service in their district.

**12. DMC BIDS PROCESS** (Pages 73 - 76)

Report of Housing and Repairs

This report provides a progress update on the work of a collective of officers and DMC chairs reviewing the process for allocation of, management and monitoring of the DMC budget and bidding process.

**13. GOSPEL OAK DMC BUDGET**

(Pages 77 -  
80)

Report of the Head of Tenancy Services.

In line with the DMC funding guidelines, TRAs will be asked to provide an update to the meeting regarding the progress of agreed bids, including an update on the associated spend. TRAs are invited to circulate any relevant information in advance through the clerk.

TRAs are encouraged to submit bids as soon as possible, so they can be properly assessed and prepared by officers, ready for submission to the DMC. TRAs are reminded that verbal bids cannot be accepted at DMC meetings as, in line with the guidelines, officers need to be able to assess bids before passing them to the DMC.

For more information on DMC bids, please see our webpages:  
[www.camden.gov.uk/dmcbids](http://www.camden.gov.uk/dmcbids).

**14. LOCAL ISSUES**

**INFORMATION ITEMS**

The following updates are present for information, but should DMC Members have any questions on the information then they should forward them to the Chair in writing who will determine the best way forward:

- **FRAs/Damp and mould in communal areas/outstanding capital works update**
- **Voids delivery programme**

**15. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

**16. APOLOGIES**

**AGENDA ENDS**

The date of the next meeting will be Thursday, 5 September 2024 at 6.30 pm in Maitland Park TRA Hall, Corner of Mary Prince House and Grafton Terrace, London, NW3 2AZ.