

# **AUDIT AND CORPORATE GOVERNANCE (PERFORMANCE REVIEW) SUB-COMMITTEE**

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**THURSDAY, 12 MAY 2016 AT 11.00 AM  
COMMITTEE ROOM 2, TOWN HALL, JUDD STREET, LONDON WC1H 9JE**

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## **MEMBERS**

**To be confirmed following the Statutory Council meeting on 11th May 2016.**

Issued on: 4 May 2016

## CAMDEN TOWN HALL FIRE/EMERGENCY EVACUATION PROCEDURE

**Users of committee rooms and the Council Chamber are asked to note the following fire/emergency evacuation procedure:**

- If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building immediately by the nearest available exit. Exit doors are clearly marked and lead via the staircases to Euston Road/Bidborough Street or Judd Street.
- You should proceed calmly – do not run.
- Do not use the lifts. If you are a wheelchair user or have a mobility problem which prevents you from using the staircases, please proceed to the lift lobby area where you will be evacuated from the building.
- Do not wait immediately outside the building – proceed to Bidborough Street, (outside Bidborough House) and await further instructions.
- Do not delay your departure by collecting personal belongings.
- Do not return to the building until instructed to do so.

### **Meetings in Camden**

Everyone is welcome to come to the public meetings in Camden to see decisions being made. Agendas for these meetings are available in advance. If you are interested in a particular item being considered at a meeting and you wish to speak (called making a deputation), please write to the Committee Officer listed on the front of the agenda so that your request arrives no later than:

- 9am on the day before the meeting for *Development Control Committee*
- 5.00pm, two working days before the meeting for *Cabinet*,
- 12.00 noon, five calendar days prior to the meeting for full *Council*
- Two clear days before the meeting for *Audit and Corporate Governance Committee, Pension Committee, Licensing Committee and Scrutiny Committees*
- NB *Licensing Panels* do not receive deputations

If you require special assistance to enable you to address a meeting, please contact the Committee Officer as soon as possible and s/he will make arrangements to assist you. Please note that if insufficient notice is provided it may not be possible to help you.

Apart from the full *Council*, Camden has a *Cabinet*, five *Scrutiny Committees*, an *Audit and Corporate Governance Committee and sub-committees*; a *Pension Committee*, a *Standards Committee*, a *Development Control Committee and a Licensing Committee with Licensing Panels*, as well as allowing decisions to be taken by individual *Cabinet Members* in a public meeting setting. All of these bodies are formed of Councillors, and although Council officers attend the meeting to present reports and give advice, only Councillors make decisions. The officers represent the departments which are presenting items for the meeting. There may also be co-opted (non-Councillor) members who also participate in the meetings.

The Chair of the meeting controls the debate. Those present discuss the business by addressing the Chair; this helps to keep the debate in an orderly manner. The Chair takes each item in turn and when s/he considers there has been sufficient debate, s/he will call for a decision on the item. At this stage, a vote may be taken on the recommendations, which are either found at the front of each report or put forward by Councillors. The reports are usually taken in the order on the agenda. Please note that it is not possible for you to take part in the discussion (unless you are invited to make representations) and smoking is not allowed on Council premises.

The Local Government Access to Information Act allows the Council to discuss certain items in private. Such items are discussed at the end of the meeting and you will be asked to leave at this point. However, most meetings do not have confidential items because the Council strives to ensure that meetings are as open as possible.

Meetings of the Council, Development Control Committee, Cabinet, Licensing Committee and Health and Adult Social Care Scrutiny Committee are webcast and available to view live or archived at [www.camden.gov.uk/webcast](http://www.camden.gov.uk/webcast) If you are attending a meeting but do not wish to appear on the webcast you are advised to sit in the public gallery.

If you have any views or questions about meetings at Camden Council please call Committee Services on 020 7974 1915.

## **AUDIT AND CORPORATE GOVERNANCE (PERFORMANCE REVIEW) SUB-COMMITTEE - 12 MAY 2016**

**THE PAPERS FOR ITEM 7 ARE CONSIDERED EXEMPT WITHIN THE MEANING OF PARAGRAPH 1 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972 AND ARE NOT FOR PUBLICATION.**

### **AGENDA**

**Wards**

#### **1. ELECTION OF CHAIR**

The Sub-Committee is asked to elect a Chair for the meeting.

#### **2. APOLOGIES**

#### **3. DECLARATIONS BY MEMBERS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

#### **4. ANNOUNCEMENTS (IF ANY)**

#### **5. ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

#### **6. LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION**

It is drawn to the attention of members of the public and the press that the items listed below are considered to be exempt within the meaning of Schedule 12A to the Local Government Act 1972. The Sub-Committee will be asked to pass a resolution, the effect of which is to exclude members of the public and the press from the remainder of the meeting.

The Sub-Committee is asked to pass the following resolution:-

“THAT the press and public be excluded from the proceedings of the Audit and Corporate Governance (Performance Review) Sub-Committee on 27<sup>th</sup> July 2015 during consideration of items 7 and 8 on the agenda on that grounds that, were members of the press and public to be present, there would be disclosure of exempt information as defined in Schedule 12A to the Local Government Act 1972, as amended. Specifically –

Publicity in respect of Items 7 and 8 would be likely to lead to the disclosure of exempt information as defined in Category 1 – information relating to an individual. The reasons why the public

interest favours withholding the information are that the release of such information discloses personal information to the public and could constitute or facilitate an interference with the individual's right to respect for private and family life, his home and his correspondence.

**7. CHIEF EXECUTIVE'S PERFORMANCE REVIEW**

Please note that the papers for this item will be circulated to Members under separate cover.

**8. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND IS EXEMPT WITHIN THE MEANING OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972**

**AGENDA ENDS**