

THE LONDON BOROUGH OF CAMDEN

At a meeting of **LICENSING PANEL E** held on **THURSDAY, 26TH AUGUST, 2021** at 10.00 am in Remote meeting via Microsoft Teams. This meeting can be watched live at www.camden.gov.uk/webcast

MEMBERS OF THE PANEL PRESENT

Councillors Richard Cotton (Chair), Steve Adams and Angela Mason

The minutes should be read in conjunction with the agenda for the meeting. They are subject to approval and signature at the next meeting of Licensing Panel E and any corrections approved at that meeting will be recorded in those minutes.

MINUTES

1. GUIDANCE ON REMOTE MEETINGS HELD UNDER THE LICENSING ACT 2003 AND ASSOCIATED REGULATIONS

RESOLVED –

THAT the guidance on remote meetings be agreed.

2. APOLOGIES

Councillor Adams apologies as he would need to leave the meeting after consideration of item 7.

3. DECLARATIONS BY MEMBERS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

Councillor Cotton declared for the sake of transparency that the application regarding “Pratt Food and Wine” (item 8) was situation in his ward but he had not been approached by any of the parties involved.

4. ANNOUNCEMENTS

Broadcast of the meeting

The Chair made the following announcement: ‘In addition to the rights by law that the public and press have to record this meeting, I would like to remind everyone that this meeting is being broadcast live by the Council to the Internet and can be viewed on our website for six months after the meeting. After that time, webcasts are archived and can be made available on DVD upon request.

If you have asked to address the meeting, you are deemed to be consenting to having your contributions recorded and broadcast, including video when switched on, and to the use of those sound recordings and images for webcasting and/or training purposes.'

5. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

There was no urgent business.

6. UNIT 1, 6A AND 6B PRATT STREET, LONDON NW1 0AB

Consideration was given to a report of the Executive Director Supporting Communities detailing an application for a new premises licence under section 17 of the Licensing Act 2003.

The Panel noted that the applicant's solicitor, Robert Botkai, had sent an email to the Council on 5th August 2021 containing emails to the interested parties offering to amend the application to include conditions. However, the contents were not made available in time to include in the report. The conditions offered by the applicant were as follows:

1. Delivery of alcohol shall be to a residential address or place of work
2. The premises licence holder shall endeavour to eliminate or reduce any nuisance arising out of its licensable activities. In doing so the premises licence holder will work with enforcement authorities where any issues are identified. A complaints procedure will be maintained in order that local residents have a means of contact if necessary. A direct telephone number for the manager at the premises shall be publicly available at the times the premises is open. The telephone number is to be made available to residents and businesses in the vicinity.
3. No lagers or ciders, in cans or plastic bottles over 6% ABV to be sold or stored on the premises.
4. Orders containing alcohol may only be delivered between 0800 to 2300 Monday to Saturday and 10:00 to 22:30 Sunday.
5. No deliveries to the premises shall take place between 22:00 hours and 08:00 hours the following day save for deliveries of bread, milk, newspapers and magazines.
6. There shall be no playing of music inside the premises so that it is audible outside of the premises at any time.
7. A waiting area for riders will be provided inside the premises to include toilet facilities and refreshments.
8. Riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only. [amended existing condition so the condition applies at all times).

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Robert Boktai, representing the applicant then amended the application by adding the following additional conditions

9. All alcohol sales shall be made via an online platform for delivery only and must be paid for by debit or credit card or other mobile payment or digital wallet service
10. An incident log shall be kept at the premises and made available on request by the police or other authorised officer and record any faults with the CCTV system and any visits by a relevant authority or emergency service.

In response to a question, Robert Boktai said that technically the application was for a 24 hour operation, because the issue was at what moment did a sale take place. Staff would continue to work inside the premises and package orders but alcohol could not be delivered outside the framework hours.

Dennis Viechweg, Licensing Authority responsible authority, said that

- since the publication of the agenda the applicant had added 10 conditions, as previously stated, which included the revision of the hours and the use of electric bicycles for deliveries. On this basis the Licensing Authority would withdraw their representations as the applicant had conformed to the issues raised in his submission.
- The timings in the first recommended condition on page 69 of the agenda was incorrect and should read "Deliveries to the premises shall not take place between 18:00 and 09:00."
- However, the premises were situated in the Camden Town Cumulative Impact Policy Area (CIPA) and even with these conditions, granting the application would result in an overall increase in activity at a licensed premise in the area, which could lead to additional noise on the street late at night and add to the cumulative impact in the area.

Christopher Malone, Metropolitan Police responsible authority, said these premises would add to cumulative impact in the area due to the delivery vehicles picking up orders. The Police were originally concerned about alcohol being sold 24 hours a day. They were now happy to accept framework hours and welcomed the conditions proposed by the applicant which would minimise crime and anti-social behaviour. He did, however, feel that the wording of the conditions proposed in his submission on pages 66-67 was more extensive and asked the Panel to impose them if they were minded to grant the application. For instance, on page 66, extra condition 1, the applicant had included a condition covering that in part that all sales of alcohol must be paid for by debit or credit card. The applicant had omitted the second part that an alcohol verification sticker should be applied to the delivery package so that alcohol can be easily retrieved by the delivery person to prevent an illegal sale.

Robert Boktai agreed to amend the conditions to include alcohol verification stickers. The conditions did not refer to Challenge 25. Condition 16 on page 100 did refer to an age verification policy, whereby all delivery drivers would ask any customer to whom alcohol was delivered who appeared to be under the age of 25 years to

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produce, before being sold alcohol, identification. This gave the applicant more flexibility and avoid them having to apply for a variation to the licence in the future.

Robert Boktai then went through the conditions recommended by the Police on pages 66 -67 and confirmed that these had all been covered in the conditions set out on pages 100-101.

Of the interested parties, Pat Thomas, Harmood Clarence Hartland Residents Association, Anthony Stoll and Jean Francis Paris were present at the meeting. The Chair confirmed that all the representations submitted by the interested parties not in attendance would be taken into account when reaching a decision.

Pat Thomas, Harmood Clarence Hartland Residents Association, said that she was also speaking on behalf of Kathryn Gemmell, TRACT, who was unable to attend the meeting. She summarised the main points in both submissions as follows:

- Neither the Harmood Clarence Hartland Residents Association nor TRACT had received emails from the applicant to the interested parties offering to amend the application to include conditions.
- The application was for a 24hr, 7 day delivery service. The applicant had however agreed to restrict the sale of alcohol from 0800 to 2300 Monday to Saturday and 10:00 to 22:30 Sunday.
- The application highlighted that only foot, electric mopeds or bicycles will be used for deliveries from the site between 18:00 and 08:00 the following day except for bread milk and newspapers. They did not say when these would be delivered but assumed it would be in the early hours of the morning.
- There appeared to be no approved location for parking delivery vehicles or for lorries to deliver stock to the premises.
- The town centre was an inappropriate location for an e-commerce business operating 24 hours 7 days a week. This type of business should be located on an industrial park away from residential properties. These premises were situated in a CIPA and were surrounded by residential properties.
- If granted this licence would increase cumulative impact in the area and cause significant public nuisance.
- The applicant had recently withdrawn a similar application for the Arches, 6 Randall Street which was another inappropriate location.
- Residents were urging the panel to refuse the application on grounds of public nuisance.

Anthony Stoll, local resident, said that he would also be speaking on behalf of Camden Town CAAC. He summarised the main points in both submissions as follows:

- For such a business to prosper it needed a high volume of sales
- The applicant had not indicated the number of collections taking place in the hours they would be operated or the number that would be required to make the business viable.
- This was an unacceptable location for an e-commerce business seeking to operate a 24hr delivery business.

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- The premises were also located close to a place of worship Jehovah's Gospel Chapel at the end of the mews. They had not submitted representations as they might not have known about it as meetings had not taken place in the chapel for some time due to Covid restrictions and would not have seen the notice on the lamp post in Pratt Street.
- He urged the Panel to refuse the application in its entirety.

Jean Francis Paris, local resident, said that he had been a resident of Pratt since 2019, the area was mixed residential and commercial and was close to Camden High Street. There was already a lot of public nuisance in the area like drinking, drug dealing, litter, fly tipping and late night noise. Delivery drivers were contributing to this nuisance. He was supportive of delivery services generally, but they were better suited to non-residential areas.

Robert Botkai, solicitor represented the applicant Quick Commerce Ltd (trades as ZAPP). Nils Howland, Quick Commerce Ltd, was also present. Robert Botkai summarised the application and he and Nils Howland answered questions as follows:

- There would be no customers coming into the premises. Riders on electric bikes would collect an order and deliver to the customer's home or place of work.
- The riders were employed directly by the applicant, the applicant did not use third party delivery companies. They would be wearing ZAPP branded jackets and bikes. They would know the area and work from the same hub.
- The delivery riders would use electric bikes. When they arrived at the premises they would take their bikes inside, they were not allowed to stand outside. They had a comfortable waiting area with toilets and refreshments. They would collect their orders and take them away. They would not ride their bikes across the pavement, they would mount/dismount on the road. They would, therefore, have no impact on public nuisance.
- HGV lorries would not be used to deliver supplies to the premises. Instead small vans would be used which, it was believed, would be able to enter the premises. Deliveries should, therefore, not be an issue for residents.
- The applicant had committed to delivering an order within 20 minutes as they would largely be to local residents.
- A sticker would be placed on the bag to indicate that alcohol was included in the order, the driver would also be told, the Challenge 25 policy would be implemented and proof of age would be requested on delivery.
- The CIPA was established in Camden Town as problems were occurring outside those premises which sold alcohol and the cumulative impact was having a detrimental effect on amenities and residents.
- The only evidence on the Council's website was a report published in 2015 which referred to Kings Cross, Kentish Town, Tottenham Court Road, but did not refer to Camden Town.
- The Council policy was established in 2004 when this type of delivery service did not exist. This delivery service would not contribute to cumulative impact as people would not be congregating around the premises, because they did

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not have customers visiting the premises. Customers would stay at home and have their orders delivered to them. In effect they would be helping to reduce cumulative impact and the application should therefore be regarded as an exceptional case.

- He was pleased that the responsible authorities had accepted the conditions offered. A condition regarding placing stickers on those deliveries containing alcohol would also be agreed by the applicant.
- The concerns expressed by the interested parties were addressed in Robert Botkai's letter dated 5th August to interested parties and with the addition of the conditions previously mentioned.
- Technically the operation was for 24 hours, but alcohol sales would only be made within framework hours.
- It was anticipated that initially approximately 15-20 bike deliveries would be made each a day, but this could rise to 50-60 once the service became established.
- The operation was not alcohol led. It was mainly a convenience store selling a variety of products.
- It was noted that any van going into the premises would need to do so in reverse gear.
- If it was necessary to use the loading bay across the road from the premises, roller pallets would not be required as deliveries would be made more frequently by smaller vans so smaller quantities of goods would tend to be delivered unlike supermarkets which received large weekly deliveries.
- The applicant also aimed to minimise noise further by using electric vehicles in the future.
- The delivery van drivers would also be employed directly by ZAPP and would know the area and the staff working at the premises. This would create less friction.
- There will be staff working in the warehouse, an operations manager, 2 or 3 pickers to make up the orders plus the delivery bike riders.
- Smoking would not be allowed outside the premises
- The operation was not alcohol led. There was about 10 different categories of alcohol on offer, but no strong ABVs or miniature bottle of spirits. It was difficult to be specific at this stage, but it was thought that approximately 5-15% would be alcohol sales.
- In order to avoid delivery bike riders waiting on the pavement before entering the premises, one of the doors on Pratt Street could be left open. They would then go into a corridor, at the end of which was another door leading to the storage area. This area would be staffed and covered by CCTV.
- The applicant agreed that a further condition could be added that the applicant meets with local residents on a quarterly basis for the first year of operation to discuss any issues that might arise.

Councillor Adams asked about the size of the premises as they appeared larger in the plans on page 63 of the agenda, than they did in ordinance survey map on page 55 of the agenda. Robert Botkai confirmed that the plan on page 63 was correct.

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PC Chris Malone, Metropolitan Police Responsible Authority and Dennis Viechweg, Licensing Authority responsible authority, summarised their submissions.

Patricia Thomas, Anthony Stoll and Jean Francis Paris, interested parties summarised their submissions.

Robert Boktai summarised the application.

Decision and Reasons

Panel Members confirmed that they had been able to follow and understand the submissions and discussion in relation to this application.

In deliberation, Panel Members noted that these premises were located in the Camden Town CIPA where there was a presumption to refuse all new and variation applications, although this presumption was rebuttable in exceptional circumstances. The applicant had stated that it would not add to cumulative impact as it was a delivery only business, no customers were allowed on the premises and deliveries would be made by electric bikes. The Panel welcomed the use of electric bikes and that the staff would be directly employed by the applicant.

The Panel also noted that the hours for the sale of alcohol had been reduced in line with framework hours and the application had been amended to include conditions as recommended by the Police. The Licensing Authority had indicated that they were satisfied with the amended application, but was still objecting in accordance with Council Policy because the premises fell within the CIPA.

Panel Members recognised that, if the application was not granted, the business might continue to operate a service delivering goods other than alcohol. They were, however, concerned that, if granted, the application would add to general nuisance in the area. They were also of the view that it was not a suitable site for a business like this, given that it was located in a residential area, the street was very crowded, it was close to a very busy junction, there was only a one way traffic system, it was on two bus routes and was close to a bus stop.

Although the alcohol sales would only account for 5-15%, they felt that it was an intrinsic part of the operation. Furthermore, there could be 50-60 daily deliveries which would result in a large number of electric bikes going in and out of the premises each day.

They were of the view that public nuisance was a primary licensing objective and they were concerned that deliveries on that scale in that location would constitute a public nuisance.

On this basis, the Panel agreed that granting the application would fail to promote the prevention of public nuisance licensing objective. Given this, the Panel agreed that the licence should be rejected.

RESOLVED –

THAT the application for a new premises licence be rejected in its entirety.

ACTION BY: Executive Director Supporting Communities

Councillor Adams left the meeting at this point in the proceedings.

7. THE NOOK, 43 SOUTH END ROAD, NW3 2PY

It was noted that the interested parties had withdrawn their representations. There was, therefore, no requirement for the application to be considered by the Panel and the application was withdrawn from the agenda.

At this point in the proceedings the Panel agreed to adjourn for 5 minutes for a comfort break.

8. PRATT FOOD AND WINE, 31A PRATT STREET, LONDON NW1 0BG

Consideration was given to a report of the Executive Director Supporting Communities detailing an application for a new premises licence under section 17 of the Licensing Act 2003.

The Panel noted that an additional document in respect of this application was published in a supplementary agenda on 25th August 2021. The paper was received by the required deadline.

Thomas Bushnell, counsel for the applicant Veysel Mahgur, explained that the document set out the amendments the applicant had made to the application, namely:

- The addition of conditions proposed by the Police and Licensing responsible authorities.
- The applicant had also taken on board the concerns raised by the Council and the Police in relation to the supply of alcohol and in those circumstances the application now seeks the grant of the licence for an initial “probationary” period of 12 months to commence from 9th September 2021 to enable all physical work required in the conditions to be carried out pre commencement of the Licence.

Thomas Bushnell added that the application was originally for framework hours. However, since submitting the application, the applicant has confirmed that he had reduced the hours for the sale of alcohol which were now as follows:

Supply of Alcohol (For consumption off the premises)

11:00 – 22:00 Monday to Saturday

12:00 - 22:00 Sunday

With regard to the original application there was a typographical error on page 147 which stated the terminal hour on Friday as “21:00” but this should have been consistent with the other terminal hours and shown as “23:00”. However, as previously stated this had now been amended to 22:00.

The Legal Officer informed the Panel that the applicant could only apply for the time given in the advert and the public notice. Members of the public would have seen the application on the Council’s website with the terminal time of 21:00 for Friday.

Thomas Bushnell replied that the notice did not give the times, it just directed a person to the place to see the application and informed them how to make representations. He said that an application could be amended after notice was given. In this case the hours were being reduced and not expanded. If however, if it was going to cause the Panel problems in granting the application then the terminal hour of 21:00 for Friday could be granted and the applicant could submit an application for a minor variation at a later date to make the times consistent across Monday-Saturday. The Legal Officer concurred with this proposed way forward.

Following the amendments to the application, Patricia Thomas, Harmood, Clarence and Hartland Residents Association and Kate Gemmell, TRACT had confirmed that they had withdrawn their representations.

Chris Malone, Police responsible authority, summarised the main points in his submission and answered questions as follows:

- This application was situated within the Camden Town Cumulative Impact Zone (CIZ) and therefore there was a presumption, that any new or variation application would be refused; due to the effects of cumulative impact. The Police supported the Policy, especially in respect of the impact to alcohol harm.
- Although this presumption was rebuttable, the Police could not see any exception circumstances in respect of this case.
- Camden had the 4th largest night time economy in the UK and Camden Town had the largest night time economy in London.
- People tend to buy alcohol from off- licences and drink it on the street, but the off licence owners do not see the problems this causes with regard to crime and disorder and public nuisance.
- There were a number of hostels in the area which try to tackle drug and alcohol abuse.
- Another off licence would add to crime and disorder and public nuisance, especially Fridays, Saturdays and at night.
- Customers often “preloaded”, ie they buy large amounts of alcohol and drink it before going into late night venues. They also buy alcohol after visiting

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venues. They were often already drunk but wanting to continue drinking. This led to problems on the street, on buses and trains.

- He visited the venue on 22nd July 2021, with trading standards officers. They found tablets on the shelf which were a Viagra substitute, a prescription only drug. Customers buying this drug needed to be assessed by a medical professional. Mr Mahgur said that it was old stock that belonged to the previous owner of the shop. It was not a good excuse, the Police view was that he should know what stock was on the shelf. The tablets were on display for sale and this brought into question the integrity of the management.
- There were litter problems, including bottles left on the pavements.
- The plan attached to the application showed a lot of alcohol would be sold compared to groceries and other products.
- The Police recommended that the application should be refused. However, if the Panel was minded to grant the application then they would ask that the times and conditions set out in their representations on pages 153-155 of the agenda be imposed.

Dennis Viechweg, Licensing Authority responsible authority, said that when the application was submitted the Licensing authority had grave concerns at the lack of conditions. However, since that time the applicant had added 30 conditions at the Licensing Authorities request. The Licensing Authority would like to withdraw its representation but as it was situated in the Camden Town CIPA had to follow Council Policy. Even with these conditions, granting the application would be likely to result in cumulative impact, public nuisance and crime and should be refused in its entirety.

Thomas Bushnell, counsel for the applicant Veysel Mahgur, summarised the application and answered questions as follows:

- Mr Mahgur had nothing to do with the previous licence holder, who had his licence revoked in December 2018. He deplored the conduct of the previous operator and had no intention of repeating it. Condition 13 stated that this owner would have no association with the previous operator or staff.
- This was a small independent convenience shop with room for about 4 customers.
- There had been a convenience shop on this site for at least 17 years, and since 2015/16 the shop had operated as an off-licence so the cumulative impact of an off-licence on that site had, therefore, already been taken into account. It was acknowledged that cumulative impact had been removed for a short period when the previous licence was revoked. However, Mr Mahgur had agreed reduced hours and many conditions which would provide a much better operation.
- Mr Mahgur currently operated it without a licence selling food, groceries, cleaning products, tobacco and newspapers. Since taking over 2 months ago he had set about improving it and changing it to a one-stop shop for the local community. It would include a pay point where people could pay their rent, TV licences etc, and was in discussion with TfL about installing an Oyster card point.

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- Part of that business model included the sale of alcohol. Although a fair amount of physical space would be taken up by alcohol, the operation it would not be alcohol led. This was demonstrated by the fact that he had reduced the hours for the sale of alcohol by 26.5 hours per week. He estimated that alcohol sale would amount up to a maximum of 40% of his turnover.
- Alcohol would be located near the counter in order for staff to watch it.
- With regard to the police finding the prescription drugs on their visit in July, it was a mistake for which Mr Mahgur had apologised. Since then he had done a full stock take.
- Paragraph 6.29 of Camden's Policy states that there were exceptions to the Policy, namely where the premises were small, not alcohol led and operated within framework hours and where an applicant had surrendered a similar licence in the area. Although this was a new application, for the purpose of assessing cumulative impact it was suggested that it could be read across. This was slightly delayed and a better run replacement of the licence that disappeared in 2018 and, therefore, there would be no increase in cumulative impact.
- Mr Mahgur was not a new operator of licenced premises. In 2013-2018 he ran a takeaway in Enfield which was licenced for late night refreshments and had no problems. After that he became the manager of a convenience shop called Mansfield supermarket in Hampstead and he dealt there with exactly the same problems he would face with Pratt Food and Wine. He built up a good relationship with members of the community, including local councillors.
- Street drinkers were more likely to buy alcohol early morning and late at night, hence the amended hours to avoid any problems.
- Many of his customers were local people and families.
- A minimum of 2 people would be working in the shop at any time alcohol was being sold. The other member of staff was also applying for a personal licence. Another member of staff would be employed on a part-time basis and staff would be trained. None of the staff would have been associated with the previous operator.
- He wanted a 1 year licence to prove he was a good operator and to earn the trust of the Police and others.
- Although the plan appeared to show that a lot of shelf space was taken up by alcohol looks more than groceries. Changes had been made and a variety of different stock was now being provided. Alcohol did take up more space when shutters etc need to be installed and needed to be close to the counter so staff can watch it. About 30% of shelf space would be taken up by alcohol.

Christopher Malone and Dennis Viechweg, the Police and Licensing Authority responsible authorities summarised their submissions.

Thomas Bushnell summarised the application.

Decision and Reasons

Panel Members confirmed that they had been able to follow and understand the submissions and discussion in relation to this application.

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In deliberation, Panel Members recognised that these premises were situated in the Camden Town Cumulative Impact Policy Area (CIPA) where there was a presumption to refuse all new and variation applications, although this presumption was rebuttable in exceptional circumstances and where the applicant had successfully demonstrated that the granting of their application would not contribute to the existing impact of licensed premises in that area.

Panel Members noted that the applicant had relevant experience managing similar licenced premises. He had reduced the hours for the sale of alcohol and added conditions and asked that the licence be granted for an initial “probationary” of 12 months. The Licensing Authority responsible authority was satisfied with the reduction in hours and conditions that had been added and confirmed that if the premises were not located in a CIPA he would have withdrawn his representations as he felt that, if granted, it would not cause public nuisance. The interested parties had withdrawn their representations for the same reason.

The Panel were of the view that the premises were small, were not alcohol led and would operate within framework hours.

On this basis, the Panel agreed that granting the application, as amended, with conditions would uphold the licensing objectives of the Prevention of Public Nuisance and the Prevention of Crime and Disorder and would not lead to cumulative impact.

RESOLVED –

THAT the application for a new premises licence, as amended, be granted for an initial “probationary” period of 12 months to commence from 9th September 2021, with conditions, as follows:

Supply of Alcohol (For consumption off the premises)

11:00 – 22:00 Monday to Thursday

11:00 – 21:00 Friday

11:00 – 22:00 Saturday

12:00 - 22:00 Sunday and Christmas Day

Conditions consistent with the operating schedule

1. A CCTV system has been installed at the premises and recordings will be kept for a minimum of 21 days.
2. If the CCTV equipment fails then immediate steps will be taken to put the equipment back into working order.
3. A notice will be displayed at the entrance of the premises advising that CCTV is in operation.
4. Any incidents of crime and disorder will be immediately reported to Police who will be provided with copies of any footage if requested.
5. The premises licence holder is fully aware of the responsibilities under a range of Health and Safety related legislation and is confident of complying with any

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- obligation which may arise, further, a personal licence holder will be at the premises at all times when alcohol is being sold.
6. The doors at the premises are regularly checked to ensure they function satisfactorily.
 7. Adequate arrangements exist to enable the safe movement within the premises of disabled people and their safe evacuation in the event of an emergency.
 8. Adequate and appropriate First Aid equipment and materials are available on the premises.
 9. At least one suitable trained First Aider will be on duty.
 10. The premises have current Fire safety and electrical safety certificates in place.
 11. The licence holder is aware of the need to have regard to the surrounding area and local residents.
 12. The premises will operate the Think 25 policy whereby anyone buying alcohol who appears to be below the age of 25 will be asked to provide an acceptable form of ID when purchasing alcohol.
 13. All staff will receive appropriate training. Training will be documented and repeated as often as necessary and appropriate.

Conditions proposed by the Police and Licensing Authority agreed by the applicant

1. Strong beer and cider above 5.5% ABV shall not be sold.
2. No single cans or bottles of beer, cider, alcopops or mixed alcoholic drinks shall be sold.
3. Alcohol shall not be sold in an open container, be opened in the premises, or be consumed on the premises.
4. No alcohol to be stored beneath the serving counters at any time.
5. All alcohol products to be paid for in full at the point of sale. No 'credit' to be offered to any customers.
6. All alcohol products sold to be clearly marked with the name of the store.
7. A Challenge 25 policy will be enforced, where any person reasonably looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises. The only acceptable forms of identity will be those with photographic identification documents recognised in the Home Office guidance; including passports, photo-card driving licence or proof of age card bearing the PASS hologram.
8. Notices shall be displayed in prominent positions on the premises near to where alcohol is kept and sold advising customers that the whole of the London Borough of Camden is a controlled drinking zone.
9. A sign shall be displayed at the point of sale stating No Proof of Age – No Sale.
10. A minimum of two members of staff to be present at all times whilst the premises remain open for the sale of alcohol
11. At least one person holding a personal licence shall be on duty at the premises when alcohol is being sold.
12. All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003. Written records of this training shall be retained and made available to police and authorised Council officers on request.

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13. All alcohol kept in the public part of the premises shall be kept in display units. All display units for alcohol will have lockable metal shutters
14. Shutters shall be closed and locked at the end of the permitted hours for the sale of alcohol. They shall remain locked until the start of the permitted hours on the following day.
15. At the end of permitted hours a personal licence holder or the premises licence holder shall record in a register that "all shutters were closed and locked at the end of the permitted hours for the sale of alcohol and that no alcohol is left in any other public part of the premises".
16. All alcohol which is not kept in the public part of the premises shall be stored in a secure area. At the end of permitted hours for the sale of alcohol the secure area shall be locked by a personal licence holder or the premises licence holder, and shall not be unlocked again whilst the premises is open until the start of permitted hours on the following day.
17. At the end of permitted hours a record shall be kept of who locked the secure area.
18. CCTV shall be installed, operated, and maintained, to function all times that the premises is open for licensable activities. Said CCTV will comply with the following criteria:
 - a. The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct;
 - b. A record of these checks, showing the date and name of the person checking, will be kept and made available to the police or other authorised officer on request;
 - c. The Police will be informed if the system will not be operating for longer than one day of business for any reason;
 - d. The system will record in real time and recordings will be date and time stamped;
 - e. Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to the police or other authorised officers on request (subject to the Data Protection Act requirements) within 24 hours of any request;
 - f. CCTV to cover all entry and exit points of the building;
 - g. CCTV will be of good quality, a standard approved by the police/council licensing officers;
 - h. Signs must be displayed in the customer areas to advise that CCTV is in operation;
 - i. At all times when the premises are open for the purposes of licensable activities, a suitably trained member of staff shall be present to assist the Police or an authorised officer of the Licensing Authority in viewing the CCTV footage.
19. Police must be called to incidents of violence and/or disorder.
20. An incident log shall be kept at the premises, and made available on request to an authorised officer or the Police, which will record the following:
 - a. any incidents of disorder and violence
 - b. any faults in the CCTV system

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- c. any refusal of the sale of alcohol to include date, time, staff member, description of customer and reason for refusal The designated premises supervisor shall regularly check the incident log to ensure it is being consistently used by all staff.
21. The Premises Licence Holder and/or Designated Premises Supervisor shall not purchase any alcohol goods from door to door sellers.
22. The Premises Licence Holder and Designated Premises Licence Holder shall ensure alcohol is only purchased from an authorised wholesaler and shall produce receipts for the same upon request for inspection. (An authorised wholesaler means an established warehouse or trade outlet with a fixed address and not a van or street trader, even if they claim they are part of, or acting on behalf of, an authorised wholesaler who provides full itemised VAT receipts).
23. The Premises Licence Holder and Designated Premises Supervisor shall ensure persons responsible for purchasing alcohol do not take part in any stock swaps or lend or borrow any alcohol goods from any other source unless the source is another venue owned and operated by the same company who also purchase their stock from an authorised wholesaler.
24. Prominent signs shall be displayed at all entrances to the premises stating the premises will not buy goods from any caller to the premises. The signs shall be displayed regardless of whether public access is permitted at that entrance.
25. The Premises Licence Holder shall ensure all receipts for alcohol goods purchased include the following details:
 - a. Seller's name and address
 - b. Seller's company details, if applicable
 - c. Seller's VAT details, if applicable
 - d. Vehicle registration detail, if applicable
26. Legible copies of the documents referred to in Condition 25 above shall be retained on the premises and made available for inspection by Police and authorised Council Officers on request.
27. Copies of the documents referred to in Condition 25 above shall be retained on the premises for period of not less than twelve months.
28. An ultra violet light shall be purchased and used at the store to check the authenticity of all stock purchased which bears a customs stamp.
29. Where the trader becomes aware that any alcohol may be not duty paid they shall inform the Police of this immediately.
30. The venue will have no association with the previous premise licence holder(s)/Designated Premises Supervisor(s) or any staff associated with the previous licence.

ACTION BY: Executive Director Supporting Communities

9. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

There was no urgent business.

Licensing Panel E - Thursday, 26th August, 2021

The meeting ended at 12.52 pm.

CHAIR

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MINUTES END