

Sarah Williams

From: Julia Peterson
Sent: 01 February 2023 08:38
To: Sarah Williams
Cc: Lee Perella
Subject: TEN London
Attachments: TLLL_Proposed Conditions V6.docx; TEN Licensing Representation 23 Dec 2022.pdf; floor plan Red line and seating and table areas.pdf

Internal London Borough of Camden use only

Hi Sarah

I can confirm that I am withdrawing my representation on the basis that the applicant has agreed (see emails below) to the following condition in addition to the attached V6 of conditions agreed with the Police

'Alcoholic beverages can only be sold to and consumed by customers outside the premises on Fulwood Place when sat at a table covered by a tables and chairs licence where required.'

Let me know if you need any further information or if I need to send the notification to anyone else.

I have included Lee Perella for information.

Kind regards

Julia Peterson
Licensing Officer

Telephone [REDACTED]



From: James Hoffelner [REDACTED]
Sent: 31 January 2023 16:32
To: Julia Peterson [REDACTED]
Cc: [REDACTED]
Subject: Re: TEN London

[EXTERNAL EMAIL] Beware – This email originated outside Camden Council and may be malicious Please take extra care with any links, attachments, requests to take action or for you to verify your password etc. Please note there have been reports of emails purporting to be about Covid 19 being used as cover for scams so extra vigilance is required.

Hello Julia,

Yes that is correct, I will do a V6 tomorrow and send it over if that helps.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

----- Original Message -----

On Tuesday, January 31st, 2023 at 15:44, Julia Peterson [REDACTED] wrote:

Dear James and Robert

For completeness could you please confirm that your client has agreed to the provision of the following condition:

Alcoholic beverages can only be sold to and consumed by customers outside the premises on Fulwood Place when sat at a table covered by a tables and chairs licence where required.

Once I have received your confirmation email I will provide the Licensing Officer with the V6 conditions together with the above condition and advise that my representation is withdrawn.

Kind regards

Julia Peterson
Licensing Officer

Telephone: [REDACTED]



From: James Hoffelner [REDACTED]
Sent: 31 January 2023 13:45
To: Julia Peterson [REDACTED]
Subject: RE: TEN London

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Hello Julia,

This condition is agreed.

Sent from Proton Mail for iOS

On Tue, Jan 31, 2023 at 10:35, Julia Peterson [REDACTED] wrote:

If the condition is agreed I would withdraw my representation.

Julia

Julia Peterson
Licensing Officer

Telephone [REDACTED]



From: James Hoffelner [REDACTED]
Sent: 31 January 2023 09:34
To: Julia Peterson <[REDACTED]>
Subject: RE: TEN London

[EXTERNAL EMAIL] Beware – This email originated outside Camden Council and may be malicious Please take extra care with any links, attachments, requests to take action or for you to verify your password etc. Please note there have been reports of emails purporting to be about Covid 19 being used as cover for scams so extra vigilance is required.

Hi Julia,

If this condition was agreed, would you withdraw your rep?

Sent from Proton Mail for iOS

On Tue, Jan 31, 2023 at 10:31, Julia Peterson [REDACTED] wrote:

Apologies James, I am on a training course today but have access to emails.

Kind regards

Julia Peterson
Licensing Officer

Telephone: [REDACTED]



From: James Hoffelner [REDACTED]
Sent: 31 January 2023 09:26
To: Julia Peterson [REDACTED]
Subject: Re: TEN London

[EXTERNAL EMAIL] Beware – This email originated outside Camden Council and may be malicious Please take extra care with any links, attachments, requests to take action or for you to verify your password etc. Please note there have been reports of emails purporting to be about Covid 19 being used as cover for scams so extra vigilance is required.

Hi Julia,

Are you free for a call?

Sent from Proton Mail for iOS

On Tue, Jan 31, 2023 at 09:38, Julia Peterson

wrote:

Dear Robert & James

Thank you for your email 24 January 2023 where you attached a copy of the revised plan and the latest set of conditions as agreed with the Police. I understand the Police have now withdrawn their representation.

I have noted the changes to hours being applied for which are now:

Live / Recorded Music / Late Night Refreshments:

Sunday to Wednesday 0300am

Thursday to Saturday 0300am

Alcohol that have the following finishing times:

Sunday to Wednesday 0300am

Thursday to Saturday 0300am

and that Fulwood Place has been removed from the premises plan and a condition numbered 22 refers to the use of the area:

22 The area in Fulwood Place, shall be clear of customers by 23:30. Further when the area is in use, there will be one (1) SIA Door Supervisor dedicated to this area. After this time any patrons smoking must do so on High Holborn.

You will recall that my representation recommended the following condition

34. No more than eight (8) customers shall be permitted to smoke outside the premises at any one time. The premises will have a designated smoking area

located on the terrace in front of the premises on High Holborn. This policy will be in operation whenever this area is in use.

The reason for this request is to ensure that the rear area on Fulwood Place is not used.

I understand that your client would like to use the area during the earlier trading hours and as a compromise would suggest the following condition in addition to condition 22 above:

Alcoholic beverages can only be sold to and consumed by customers outside the premises when sat at a table covered by a tables and chairs licence where required.

I look forward to hearing from you.

Kind regards

Julia Peterson
Licensing Officer

Telephone: [REDACTED]



From: Robert Sutherland
[REDACTED]

Sent: 30 January 2023 13:00

To: Julia Peterson
[REDACTED]

[REDACTED]
[REDACTED] Hoffelner
[REDACTED]

Subject: Re: TEN London

[EXTERNAL EMAIL] Beware – This email originated outside Camden Council and may be malicious. Please take extra care with any links, attachments, requests to take action or for you to verify your password etc. Please note there have been reports of emails purporting to be about Covid 19 being used as cover for scams so extra vigilance is required.

Hi Julia,

I've tried calling as I am seeking to agree conditions etc as much as possible. I am available on the mobile this afternoon. Please call me.

Thanks

Robert



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LICENSING**

Robert Sutherland



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12611128. Registered office: 11 Forest Drive, Woodford Green, United Kingdo

----- Original Message -----

On Monday, January 30th, 2023 at 12:12,
James Hoffelner

 wrote:

Hi Julia,

I hope all is well, could we
have a meeting today?



James Hoffelner



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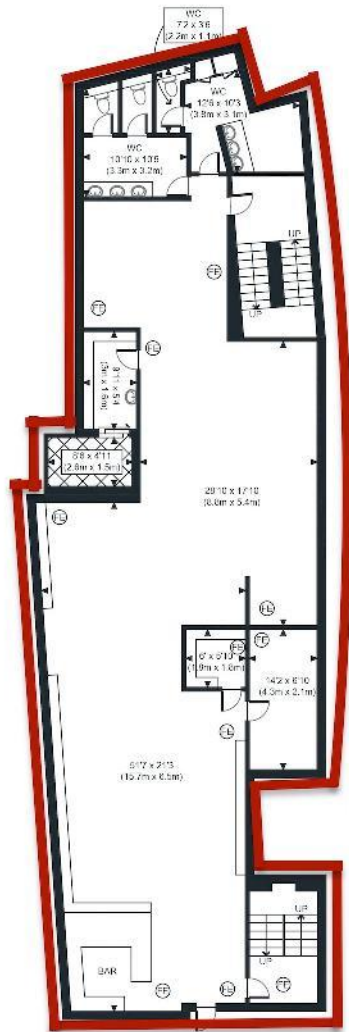
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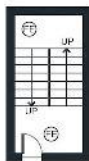
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- EL Emergency Light
- FE Fire Extinguisher
- SA Smoke Alarm
- FB Fire Blanket
- FL Flood Light

GROUND FLOOR



FE FIRE EXTINGUISHER

BASEMENT
GROSS INTERNAL
FLOOR AREA 2226 SQ. FT.

GROUND FLOOR
GROSS INTERNAL
FLOOR AREA 9750 SQ. FT.

APPROX. GROSS INTERNAL FLOOR AREA 1269 SQ. FT. / 116 SQM		High Holborn
Disclaimer: Floor plan measurements are approximate and are for illustrative purposes only. While we do not doubt the floor plan accuracy and completeness, you or your advisors should conduct a careful, independent investigation of the property in respect of tenancy valuation.		
Date:	12/06/22	
		photaplan

Proposed Conditions

- 1) The premises will install and maintain a comprehensive CCTV system covering all parts of the premises as per the minimum requirements of the Metropolitan Police Service. Further:
 - (a) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
 - (b) The CCTV system will continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
 - (c) All recordings will be stored for a minimum period of 31 days with date and time stamping.
 - (d) Viewing of recordings will be made available immediately upon request of the Metropolitan Police Service or Responsible Authority Officer throughout the preceding 31 day period, providing the request complies with the Data Protection Act or any other Primary Legislation
 - (e) All searches will be recorded on the CCTV system
 - (f) There will be external CCTV (installed and operated) which monitors the queue.
 - (g) A staff member from the premises who is conversant with the operation of the CCTV system will be always on the premises when the premises are open. This staff member will be able to provide Metropolitan Police Service or Authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested, providing the request complies with the Data Protection Act or any other Primary Legislation.
 - (h) The CCTV system will be checked daily to confirm that it is working.
 - (i) The CCTV system will be maintained bi-annually and details of maintenance will be made available upon request to the council.
 - (j) The licence holder will always ensure that there is a sufficient supply of portable media (USB sticks, DVDs or similar) to be provided to the Metropolitan Police Service in the event of copy CCTV footage being requested.
 - (k) The recording equipment and data storage devices will be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with.
 - (l) The system will be register with the Information Commissions Office.
 - (m) The system will abide by the Surveillance Camera Code of Practice.
 - (n) if the any Camera on the system or the system itself becomes inoperable, then within 48 hours the Metropolitan Police will be notified along with an estimate given of the repair timescale.

- 2) Where the premises are open for licensable activities on any day after 22:30 from 21:00 hours, a minimum of one (1) SIA Door Supervisors shall be employed per twenty-five (25) customers at the premises until 30 mins after close. Further when engaged, all SIA licensed door supervisors will:
 - a) wear their SIA badges;

- b) be equipped with closed circuit radios;
 - c) be equipped with "body worn video" camera devices that will record both sound and images. All recordings will be stored for a minimum of 31 days with date and time stamping. Viewing of recordings will be made available immediately upon request of the Metropolitan Police Service or Responsible Authority Officer throughout the preceding 31 day period, providing the request complies with the Data Protection Act or any other Primary Legislation; and
 - d) when stationed outside the premises, wear high visibility jackets or vests.
 - e) ask customers not to stand around talking in the street outside the premises and ask customers to leave quickly and quietly.
 - f) will check the toilets every 30 mins and these checks are to be documented, this condition is of nil effect if the toilets are staffed by a toilet attendant.
 - g) Sign in in a register at the start of their shift and out at the end of their shift. In this log they will, confirm their full name, date of Birth, SIA registration number, and Contact details (phone number and email address).
 - h) remain on duty for half an hour after the close the venue to ensure all patrons are dispersed from the area.
 - i) monitor any patrons who are in the smoking area.
 - j) ensure when there is a confrontation between guests and one or more party is ejected, they must take action to ensure there is no further confrontation outside. Further SIA Door Supervisors will monitor those involved until they are satisfied the incident will not escalate.
 - k) will have control of clickers ensuring that the venue is not over capacity at any time. Smokers must be included in the clicker count.
 - l) will escort out from the premises immediately any patron who covers their head with a hoodie, hat or any other item of clothing.
- 3) When SIA are employed at the premises the licence holder will:
- a) keep a photographic copy of each SIA door supervisor's badge, this will be produced upon request to the Metropolitan Police.
 - b) Employ a minimum of one (1) female SIA door supervisor will, where practicable possible; where this is not possible the licence holder will confirm the reasons in an incident report.
 - c) inform the police if they change the company that provides SIA Door Supervisors.
- 4) There shall be always a personal licence holder on duty on the premises when the premises are authorised to sell alcohol.
- 5) No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- 6) Notices shall be prominently displayed:
- a) at all exits requesting patrons to respect the needs of residents and leave the area quietly.

- b) all entrances and exits advising customers that CCTV is operating at the premises and will be always clearly legible when the premises conducts licensable activities.
 - c) at the entrance and exits stating that the premises has a zero tolerance towards drugs and weapons.
 - d) throughout the premises warning of potential criminal activity such as theft that may target customers shall be displayed.
 - e) outside the premises indicating the licensable hours and opening hours permitted under the premises licence.
 - f) throughout the premises advising customers that the premises operates a Challenge 25 proof of age scheme.
- 7) A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport.
- 8) A log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Metropolitan Police Service, which will record the following:
- a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any faults in the CCTV system or searching equipment
 - e) any refusal of the sale of alcohol
 - f) any visit by a relevant authority, Metropolitan Police Service, London Ambulance Service or London Fire Brigade.
 - g) any CCTV images seized by Metropolitan Police Service or other relevant authority or supplied by license holder on request, including name of person requesting and name of person supplying
 - h) any attempted underage alcohol purchases
 - i) any acts of violence or criminal damage
 - j) any theft or attempted theft of alcoholic drinks
- 9) The premises licence holder will ensure that all staff are trained commensurate with their roles at the premises including:
- a) The Licensing Act 2003, responsibilities in supporting the four key objectives.
 - b) Crime Scene Preservations
 - c) Welfare and Vulnerability Engagement (WAVE) training
- The premises licence holder will ensure that records of staff training are kept and made available to Responsible Authority Officers on request.
- The premises licence holder will ensure that refresher training is provided every 6 months.
- 10) The premises licence holder shall provide and maintain a dedicated telephone number of the designated premises supervisor for use by any responsible authority or any person who may wish to make a complaint during the operation of the

licence. This shall be provided upon request to the Licensing Authority and Metropolitan Police Service.

- 11) Deliveries of materials necessary for the operation of the business shall be carried out at such time or in such a manner as to prevent nuisance and disturbance to nearby residents.
- 12) The premises licence holder will devise and maintain the following policies:
 - a) Dispersal
This policy will include but not limited to:
 - i. How patrons leaving the premises will be directed away from the premises;
 - ii. How patrons will be informed of the services of taxi and private hire operators;
 - iii. What staff will be responsible for supervising those leaving the premises and how they will supervise such persons;
 - iii. Any 'wind' down periods;
 - iv. Methods to prevent re-entry to the premises;
 - v. How bottles and glasses will be prevented from being removed from the premises.
 - b) Security
This policy will include but not limited to:
 - i. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
 - ii. Staff training regarding identification of suspicious activity and what action to take;
 - c) Drugs, this will be a zero-tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances
Including but not limited to:
 - i. Dealing with patrons suspected of using drugs on the premises;
 - ii. Scrutiny of spaces including toilets or outside areas;
 - iii. The handling of items suspected to be illegal drugs or psychoactive substances.
 - iv. Steps taken to discourage and disrupt drug use on the premises
 - v. Steps to be taken to inform patrons of the premises drug policy/practice.

Any changes to these documents will be notified to the Metropolitan Police within 48 hours of making the change.

- 13) When the premises is open past 00:00 they shall operate a last admittance policy for patrons whereby the last patron shall be admitted to the premises 90 minutes before closing time.

- 14) Windows and doors shall be closed at 22:00 when live or recorded music is playing except for the immediate entrance or egress of persons to or from the premises.
- 15) No person under 18 years of age shall be admitted to the premises or allowed to remain on the premises after 21:00 except in the company of an adult.
- 16) No patron temporarily allowed to leave to smoke, on High Holborn, will be allowed to take any glassware or drinking vessel from the premises whether empty or containing any beverage. This includes patrons using the smoking area.
- 17) In the event that a serious assault is committed on the premises (or appears to have been committed) the management will immediately ensure that:
 - a. The police (and, where appropriate, the London Ambulance Service) are called without delay;
 - b. All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;
 - c. The crime scene is preserved to enable a full forensic investigation to be carried out by the police; and
 - d. Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.
- 18) No patrons, DJ's, performers, (along with their guests and entourage) or guests of staff will be admitted (or re-admitted) to the premises after 21:00, or when a promoted event is running unless:
 - a) They have had their ID scanned on entry;
 - b) They have been physically searched in accordance with the Premises' entry policy which will include a full bag search and;
 - c) The searching will be supplemented using two functional metal detecting wands operated by a male and (so far as reasonably possible) female door supervisor dedicated to that duty either until the end of permitted hours or until there are no further admissions. Where a female Door Supervisor is not available this shall be logged.
 - d) They comply with the following dress code; individuals wearing hats and/or hoodies shall be refused entry until such items are removed from the customer's head.Further:
 - e) No patron carrying visibly open or sealed alcohol vessels shall be admitted to the premises at any time that the premises are open for any licensable activities.
- 19) The licence holder will conduct a vigorous vetting procedure for any Private Party, Promoter (and their known associates), DJ or artist or outside agent. This vetting must be documented and should consider any open-source material, and reference checks. If there are any concerns these should be communicated to the Metropolitan Police at least 14 days before the event.

- 20) Mr Antony HOXHA and Wale OGUNYE are not to be employed in any capacity on or at the premises or involved in the management of the premises either directly or indirectly.
- 21) Mr Antony HOXHA and Wale OGUNYE are not to enter the premises at any time in any capacity whilst licensable activities are taking place.
- 22) The area in Fulwood Place, shall be clear of customers by 23:30. Further when the area is in use, there will be one (1) SIA Door Supervisor dedicated to this area. After this time any patrons smoking must do so on High Holborn.
- 23) No more than eight (8) customers shall be permitted to smoke outside the premises on High Holborn at any one time. The premises will have a designated smoking area located on the terrace in front of the premises on High Holborn. This policy will be in operation whenever this area is in use.
- 24) Non-alcoholic beverages shall be available throughout the premises opening hours.
- 25) All patrons will be off the premises no later than 60 mins after the end of licensable activities.
- 26) The areas marked on the plan will be laid out with chairs and tables and alcohol will be supplied by waiter service to customers at their table
- 27) Alcoholic beverages can only be sold to and consumed by customers outside the premises on Fulwood Place when sat at a table covered by a tables and chairs licence where required.