

APPENDIX A – FEES AND CHARGES SUPPORTING INFORMATION

This report delegates authority for approving fees and charges increasing up to 7% to the relevant Executive Director in consultation with portfolio holders. New fees and charges or exceptions where increases are above 7% on the previous year's maximum level are detailed for Cabinet approval.

Supporting information is provided below to explain the exceptional proposals and the reasonableness of the fee or charge.

B1 Digital and Data Services

Registrars

The fee for the 'Combined Ceremony Room 2 & 3 - Ground Floor' (CUS.216) has been increased by 57.89%, This is to ensure full cost recovery for the ceremonies in the Combined Ceremony Room at the newly refurbished Town Hall.

B2 Economy, Regeneration and Investment

Culture service

The Culture service is charging a Parking Suspension admin fee (COM.557) for commercial clients parking at events. This fee has been increased by 9.80% to be consistent with the suspension administration fee charged by Parking Services for parking bay suspensions.

Following the Town Hall refurbishment and new spaces being available for hire, two new fees are being introduced by the Culture service. The first is reference COM.015 (INDOOR VENUES HIRE - Town Hall Claudia Jones Room (per hour)) which also serves as a community and council use of space with the criteria for `free use of space` but with this introduction commercial users will pay the published rate. The second is COM.016 (INDOOR VENUES HIRE - Town Hall Grand Lobby (per hour)). This is a new venue space. The service has benchmarked against other council venue spaces of the same size and set it at the same level to be consistent.

B3 Environment and Sustainability

Environment Services

A new fee (PLA.973 FPN - Depositing Litter (early payment reduction)) has been introduced to reflect the early repayment option in respect of PLA 305 – Fixed Penalty Notice for depositing litter.

Refill Station Camden have expanded to four partnerships and are introducing new sustainable and locally made products alongside our local stakeholders (PLA.951-PLA.972).

B5 Recreation

Library Service

COM.258 (LIBRARIES OTHER CHARGES - Reproduction fees UK rights - Displays or exhibitions by commercial bodies has been rounded up to the nearest pound causing an increase of 9.09%.

Green Spaces

All Cemetery rates have been provided by Islington and Camden Cemetery Service (ICCS) and the majority are increasing at around 5%. The majority of fees set by ICCS (delivered by Islington) have been uplifted in line with inflation depending on the nature of the fee. The fees that are increasing above 7% and showing in the table are due to rounding up relatively small amounts to avoid odd figures.

PLA.054 cost of commemorative benches for Russell Square, has risen by 8.96%. PLA.055 the cost of cast iron end commemorative benches has risen by 27.36%, both due to increased costs of benches and delivery from suppliers.

PLA.041 “Resident - Sports Court Hire (per hour) - Netball (discounted for 10 games) (Lincoln's Inn Fields)” and PLA.043 “Resident - Sports Court Hire (per hour) - discounted for 10 games – netball” are increasing by greater than 7% due to rounding.

Sports & Physical Activities

COM.392 (Talacre - Gymnastics - No card - Pre-School – Recreational) fee was frozen in 2023/24, an increase of 9.13% is required to bring this back in line with corresponding fees for our gymnastics service at Talacre in 2024/25.

FEES AND CHARGES INCREASING ABOVE 7% FOR 2023/24

Ref	Division	Service	Description	Legislation	2024/25 Fees and Charges (£)	£ Increase from 2023/24	% Increase from 2023/24
CUS.216	Digital & Data Services	Contact Camden	Heath Suite Combined Ceremony (including room hire for OTH) Monday – Sunday	Marriage Act 1949	1,500.00	550.00	57.89%
COM.557	Economy Regeneration and investment	Culture	Administration fee - Parking suspension application (commercial events)	Localism Act 2011	56.00	5.00	9.80%
COM.258	Recreation	Libraries	LIBRARIES OTHER CHARGES - Reproduction fees UK rights - Displays or exhibitions by commercial bodies	Localism Act 2011	60.00	5.00	9.09%

Ref	Division	Service	Description	Legislation	2024/25 Fees and Charges (£)	£ Increase from 2023/24	% Increase from 2023/24
ICCS53	Recreation	Green Space	Common Graves - Resident	The Local Authorities Cemeteries Order 1977	85.00	5.80	7.32%
ICCS151	Recreation	Green Space	Common Graves - Non-Resident	The Local Authorities Cemeteries Order 1977	85.00	5.80	7.32%
ICCS68	Recreation	Green Space	Extending standard Grave to allow for extra large coffin - Resident	The Local Authorities Cemeteries Order 1977	85.00	5.80	7.32%
ICCS79	Recreation	Green Space	Use of Organist - Resident	The Local Authorities Cemeteries Order 1977	85.00	5.80	7.32%
ICCS177	Recreation	Green Space	Use of Organist - Non-Resident	The Local Authorities Cemeteries Order 1977	85.00	5.80	7.32%
ICCS118	Recreation	Green Space	Child 3-16 years - Non-Resident	The Local Authorities Cemeteries Order 1977	170.00	12.70	8.07%
ICCS155	Recreation	Green Space	Burial of ashes - 16 yrs old and over - Non-Resident	The Local Authorities Cemeteries Order 1977	170.00	12.70	8.07%
ICCS187	Recreation	Green Space	Holding Ashes on Temporary Deposit - Non-Resident	The Local Authorities Cemeteries Order 1977	25.00	1.90	8.23%

Ref	Division	Service	Description	Legislation	2024/25 Fees and Charges (£)	£ Increase from 2023/24	% Increase from 2023/24
ICCS57	Recreation	Green Space	Burial of ashes - 16 years old and over - Resident	The Local Authorities Cemeteries Order 1977	110.00	8.80	8.70%
ICCS66	Recreation	Green Space	Burial Record Search for up to 3 – Resident	The Local Authorities Cemeteries Order 1977	55.00	4.40	8.70%
ICCS164	Recreation	Green Space	Burial Record Search for up to 3 - Non-Resident	The Local Authorities Cemeteries Order 1977	55.00	4.40	8.70%
ICCS48	Recreation	Green Space	Memorial Plaques - Resident	The Local Authorities Cemeteries Order 1977	75.00	6.80	9.97%
ICCS146	Recreation	Green Space	Memorial Plaques - Non-Resident	The Local Authorities Cemeteries Order 1977	75.00	6.80	9.97%
ICCS49	Recreation	Green Space	Ash Plot Memorial - Resident	The Local Authorities Cemeteries Order 1977	75.00	6.80	9.97%
ICCS147	Recreation	Green Space	Ash Plot Memorial - Non-Resident	The Local Authorities Cemeteries Order 1977	75.00	6.80	9.97%
ICCS21	Recreation	Green Space	Baby to 3 years - Resident	The Local Authorities Cemeteries Order 1977	80.00	7.40	10.19%

Ref	Division	Service	Description	Legislation	2024/25 Fees and Charges (£)	£ Increase from 2023/24	% Increase from 2023/24
ICCS59	Recreation	Green Space	Transfer Fee - Resident	The Local Authorities Cemeteries Order 1977	65.00	7.80	13.64%
ICCS70	Recreation	Green Space	Individual under 16 years – Resident	The Local Authorities Cemeteries Order 1977	45.00	5.40	13.64%
ICCS89	Recreation	Green Space	Individual under 16 years - Non-Resident	The Local Authorities Cemeteries Order 1977	25.00	3.00	13.64%
ICCS55	Recreation	Green Space	Annual clean - Resident	The Local Authorities Cemeteries Order 1977	40.00	5.90	17.30%
ICCS153	Recreation	Green Space	Annual clean - Non-Resident	The Local Authorities Cemeteries Order 1977	40.00	5.90	17.30%
ICCS65	Recreation	Green Space	Certificate of Burial – Resident	The Local Authorities Cemeteries Order 1977	40.00	5.90	17.30%
ICCS163	Recreation	Green Space	Certificate of Burial - Non-Resident	The Local Authorities Cemeteries Order 1977	40.00	5.90	17.30%
ICCS165	Recreation	Green Space	Database Record Search - Non-Resident	The Local Authorities Cemeteries Order 1977	20.00	2.95	17.30%

Ref	Division	Service	Description	Legislation	2024/25 Fees and Charges (£)	£ Increase from 2023/24	% Increase from 2023/24
ICCS139	Recreation	Green Space	Admin fee for 2 interment in niche at columbarium - Non-Resident	The Local Authorities Cemeteries Order 1977	35.00	6.40	22.38%
PLA.054	Recreation	Green Space	Commemorative benches - Russell Square Gardens	Localism Act 2011	2,189.00	180.00	8.96%
PLA.055	Recreation	Green Space	Commemorative benches - cast iron end	Localism Act 2011	2,849.00	612.00	27.36%
PLA.041	Recreation	Green Space	Resident - Sports Court Hire (per hour) - Netball (discounted for 10 games) (Lincoln's Inn Fields)	Localism Act 2011	34.00	2.25	7.09%
PLA.043	Recreation	Green Space	Resident - Sports Court Hire (per hour) - discounted for 10 games - netball	Localism Act 2011	34.00	2.25	7.09%
COM.392	Recreation	Sports and Physical Activity	Talacre - Gymnastics - No card - Pre-School – Recreational	Localism Act 2011	13.15	1.10	9.13%

NEW FEES AND CHARGES FOR 2023/24

Ref	Division	Service	Description	Legislation	New 2024/25 Fees and Charges (£)
COM.015	Economy Regeneration and investment	Culture	INDOOR VENUES HIRE - Town Hall Claudia Jones Room (per hour)	Localism Act 2011	121.00
COM.016	Economy Regeneration and investment	Culture	INDOOR VENUES HIRE - Town Hall Grand Lobby (per hour)	Localism Act 2011	78.00
PLA.973	Environment & Sustainability	Environment Services	FPN - Depositing Litter (early payment reduction)	Environmental Protection Act 1990, as amended by section 19 of the Clean Neighbourhoods and Environment Act 2005	80.00
PLA.951	Environment & Sustainability	Environment Services	local body wash	Localism Act 2011	6.00
PLA.952	Environment & Sustainability	Environment Services	local hair shampoo	Localism Act 2011	6.00
PLA.953	Environment & Sustainability	Environment Services	local hair conditioner	Localism Act 2011	4.00
PLA.954	Environment & Sustainability	Environment Services	dishwasher powder	Localism Act 2011	1.00
PLA.955	Environment & Sustainability	Environment Services	washing up liquid per litre	Localism Act 2011	3.00
PLA.956	Environment & Sustainability	Environment Services	hand soap per litre	Localism Act 2011	3.00
PLA.957	Environment & Sustainability	Environment Services	colourful household soap 450g	Localism Act 2011	6.50

Ref	Division	Service	Description	Legislation	New 2024/25 Fees and Charges (£)
PLA.958	Environment & Sustainability	Environment Services	recycled candles	Localism Act 2011	6.00
PLA.959	Environment & Sustainability	Environment Services	organic tooth paste	Localism Act 2011	6.00
PLA.960	Environment & Sustainability	Environment Services	organic sponges	Localism Act 2011	6.00
PLA.961	Environment & Sustainability	Environment Services	tea towel	Localism Act 2011	4.00
PLA.962	Environment & Sustainability	Environment Services	tea pot 1l	Localism Act 2011	15.00
PLA.963	Environment & Sustainability	Environment Services	enamel cups	Localism Act 2011	8.00
PLA.964	Environment & Sustainability	Environment Services	enamel bowls 20 24	Localism Act 2011	10.00
PLA.965	Environment & Sustainability	Environment Services	enamel plates 20 24 26	Localism Act 2011	8.00
PLA.966	Environment & Sustainability	Environment Services	small plants	Localism Act 2011	5.00
PLA.967	Environment & Sustainability	Environment Services	large plants	Localism Act 2011	20.00
PLA.968	Environment & Sustainability	Environment Services	coffee	Localism Act 2011	7.00
PLA.969	Environment & Sustainability	Environment Services	Cacao	Localism Act 2011	3.00
PLA.970	Environment & Sustainability	Environment Services	healthy breakfast starter	Localism Act 2011	3.00
PLA.971	Environment & Sustainability	Environment Services	hot drinks	Localism Act 2011	5.00

Ref	Division	Service	Description	Legislation	New 2024/25 Fees and Charges (£)
PLA.972	Environment & Sustainability	Environment Services	cold drinks	Localism Act 2011	5.00